

## **BARDSEY CUM RIGTON PARISH COUNCIL**

### **MINUTES OF MEETING HELD ON SEPTEMBER 13TH 2018.**

**PRESENT-** Cllr Sidle (in the Chair, in the absence of the Chairman), Cllrs Tatman, Denby, Hoyland and West.

**APLOGIES** -Cllrs Stentiford, Ward, Flockton and Bosomworth.

**POLICE AND RESIDENTS FORUM** PCSO Susan Broadwell had emailed the crime figures for July and August, showing :2 Assaults, 4 Criminal Damage, a Cannabis Farm on the A58,1 Burglary Residential, 2 Thefts from Vehicles. Cllrs expressed their concern over sight of these figures, especially those relating to criminal damage arising from acts of vandalism, and determined to make further inquiries about the perpetrator(s), understood to be known to certain members of the public.

**DECLARATION OF PECUNIARY AND OTHER INTERESTS.** Cllr Denby declared an interest in Planning 1(g).

**MINUTES OF MEETING HELD ON JULY 12<sup>TH</sup> 2018** These were approved.

#### **MATTERS ARISING**

**1.Declaration of Acceptance of Office and Register of Interests by new Cllr.** Cllr West completed the declaration of acceptance of office.

**2 Conversion of Telephone Box on Church Lane to Library** Cllr Flockton had sent Cllrs details of the proposed arrangements. The Community Heart Trust, current owners of the kiosk, are willing to offer it to BPC for £1 or less. The WI are willing to take responsibility for looking after the library and for the management and upkeep of the telephone box. Mr John Priestley of East Keswick has offered to paint and fit it as a library for £347.84. After some discussion, and agreement that the Clerk check with Zurich Insurance any third party or public liability implications, Cllrs agreed to proceed with the proposals as outlined above.

**3.Report on Second Parish Walk** Cllr Flockton had reported that 5 people had taken the walk, shortened from normal by the omission of the section no longer within the parish of Bardsey.

**4.Highways Update** Cllr Hoyland reported:-

- **A58/Church Lane reflector posts** – No response to date from Nick Borrás.
- **A58 Milestone** – Cllr Denby had reported that this is not in good condition. BH will investigate and possibly seek advice from the Milestone Society.
- **Church Lane – daffodil area** – BH had received a telephone message from a number which does not take calls, advising that the area would be inspected on July 23 and findings reported back to her. She has since been following up with phone calls, and emails. It was suggested that the number may be traced back from the website.
- **Keswick Lane – parking bay area.**- BH has learnt that the 2 residents requiring disabled bays have come to an arrangement under the existing system and do not wish to pursue the request for an additional disabled bay. She is seeking advice from

parties concerned as to whether to pursue the request for an additional bay, and depending on the outcome, pursue or take no action.

- Keswick Lane – BH has tried to follow up the water flow issue which happens periodically on the carriageway below the traffic lights. Highways and YW dispute responsibility for the matter. There is no water problem at present.
- Woodacre Lane – surface dressing BH has now learnt that Leeds have changed contractors and the old contractor will be back in October to sort out any issues. Highways accept that it was not the best surface dressing but claim the road is problematic. She agrees that the road is problematic but the surface dressing is unacceptable.
- Potholes – Following up Church Lane, Cornmill Lane, First Avenue, Mill Lane (by the Hills farm)

5.Cornmill Ginnel. – Cllr Tatman reported that now that September has arrived, tree work can commence, and a quotation has been received by Parks & Countryside for the required work from one of the contractors contacted.

6 Lunch at home of Tim Gittins for visitors from Kisdorf and Future of Twinning Arrangements. The Clerk and Cllrs Hoyland and Tatman had attended the lunch for the 2 visitors from Kisdorf. They all agreed that this had been a very happy occasion, largely due to the efforts of Tim and his partner, Malcolm. The future of the Twinning had been briefly discussed and was followed up by e mails to friends in Kisdorf. It had been agreed that formal exchanges should cease but personal contacts continue. If a younger generation from both villages could be persuaded to continue the relationship this would be welcome. Tim had e mailed Cllrs a brief history of the twinning to date, and it was agreed that, with his permission, this should be put on the website, with Tim's contact details for anyone wishing to pursue a visit to the Kisdorf/ Hamburg area.

7.SID devices in Bardsey. Cllr Tatman said that there had been limited progress. The Ward Cllrs had met the previous evening and had agreed, subject to confirmation by Andy Birkbeck, to a grant of £6,365 to BPC towards costs. The total cost quoted for the work is £16,000. Installation would follow those requested by Collingham and Scarcoft, who had applied earlier for grants for SIDs.

8. Village Pond . There was nothing to report.

9.Footpath through Congreve Estate. Nothing further had been learnt about ownership.

10. GDPR – Latest Information. Cllr Sidle had done further research into how far the toolkit supplied by YLCA is applicable to a council the size of Bardsey. A privacy policy needs to be agreed on and then displayed on the website, in the Newsletter, and in the Village Hall. Cllrs will search the website and make further inquiries about the most appropriate model to adopt. BPC will need to pay £40 to the Information Commissioner's Office.

11.Large Metal Signs erected without permission. Most of those Cllrs present had no objection to these signs. It was therefore agreed to pursue the matter no further.

12. Possible Routes for Leeds Country Way in Bardsey. There was nothing to report.

13.Ticket Allocation for next year's Leeds Festival. It was agreed that the Clerk would draft a letter asking Mean Fiddler to revise its ticket allocation next year to include Bardsey, citing increased traffic and noise problems experienced by its residents, exacerbated by changes to the Festival organisation.

14. Increase in Insurance A slight increase was required resulting from an initial mistake in the amount quoted.

15. Potholes – Outside Callister Hall and on Church Lane beyond the Bingley. Cllr Hoyland has supplied Cllr Stentiford with contact details but has not been involved otherwise. .

### **STANDING AGENDA ITEMS**

1. Park Field – Hedge to right of play equipment. Cllrs Ward and Flockton agree that this needs cutting back severely but the approval of the neighbour from whose side the work will need to be carried out will first be required. It could be a very big operation and a contractor is still required.

2. Playground- Cllrs Flocton and Denby, carrying out the latest playground inspections, have noted the failure of the main gate and that to the table tennis table to close completely. It was agreed to ask Streetscape to investigate, and, if necessary, the Council will pay to have it put right.

3. Web Site –Cllr Hoyland had drawn other Cllrs’ attention to possible hacking she had noted. Cllr Sidle then asked Jason Cook to investigate but has received no response to date from the latter.

4. Sports Club. Cllr Bosomworth had reported that the cricket team are top of their league and the club has purchased a tractor, thanks to a generous donation from a long time supporter.

### **PLANNING**

#### **New Applications:-**

(a) 18/04263 – 1 Wike Lane – Ext with dormer window, roof light, and new pitched roof to existing side ext. – *No comment*.

(b) 18/04426 – Moor Lodge Caravan Park, Blackmoor Lane – Change of use & alterations of agricultural building to form new dwelling.- *Object*. .

(c) 18/03985 – Tanwood, Margaret Avenue – Exts.- *No comment*

(d) 18/04739 – Grasmere, Rigton Bank – Exts.- *No comment*.

(e) 18/04845 - Bradgate House, Wetherby Road – Exts.- *No comment*.

(f) 18/05113 – Court Ash, Woodacre Crescent – Exts. – *No comment*

(g) 18/03981 – Child’s Farm, 42A Church Lane – Demolition of domestic outbuilding and construction of new single dwelling – *Object*

(h) 18/05360 – Land adj. to Laurel Bank, Linden Close – One new dwelling- *Comments*

(i) 18/05567 – 1 Congreve Way – Raise roof to form new first floor – *No comment* .

#### **2. APPROVALS BY LCC:-**

(a) 18/03294 – Mon Abri, 58 Blackmoor Lane – Exts.

(b) 18/03071 – Highfield, Mill Lane – Exts.

(c) 18/02917 – 17 Congreve Way – Exts. And conversion of Garage to Habitable Room.

(d) 18/02778 – Land adj. to Low Field House, 5 Keswick Court – Change of use and alts. of agricultural land to menage , and stable block and wildlife pond.

(e) 19/03057 – Variation to approval 17/04127 for Minor Material Amendment to increase size of approved garage.

(f) 18/02131 – The Close, Scarsdale Ridge – Change of use of ancillary building for residential purposes.

### 3. REFUSALS by LCC :-

(a)18/04221- Barn adj. to Wheatfields, Tythe Barn Lane – Change of use of ag. building to dwelling.

(b)18/04226 – Moor Lodge Caravan Park –( listed above in new applications )

4. Question from East Keswick resident re possible development on land owned by a resident in Bardsey The. resident has been assured that no planning application has yet been received but that BPC will act appropriately if and when this occurs.

### FINANCE

#### 1. Bills for payment:

(a) Biffa Waste Disposal -	£274.64
(b) Zurich Insurance – Extra Payment.	63.00
(c) Leeds City Council- Cornmill Close Footpath	1,000.00
(d) Earth Anchors Ltd – New Noticeboard	253.14
(e) Tim Gittins – Replacement Cheque	60.00
(f) J. Gallant – ½ cost of new cartridge with EKPC	12.00
(g) PKF Littlejohn LLP – Audit of Accounts	360.00
(h) GGS Groundcare – Maintenance	1,737.50

It was agreed to pay all the bills listed above.

2. Audit of Accounts – The External Auditor has approved the accounts without adverse comment. They will now be published on the website and advertised on the noticeboard, and the public advised on the procedure for viewing them.

### CORRESPONDENCE AND NEW BUSINESS

1.Overgrown Shrubs on Ascot Path to Playground. Cllrs Ward and Flockton have agreed that these need severe pruning. Mark Hullah is to be asked to quote.

2. 2019 Election Costs .It is now known that LCC will also be involved in the next election,. This will have the effect of reducing the cost to parish councils ,who would otherwise have had to bear the total cost.

3. Report from Kristie Morgan on meeting held on August 7<sup>th</sup> to discuss improvements to bus services. An East Keswick resident had attended this meeting. A new timetable is now in operation , involving a slight re-routing of the 98/99 buses . Further meetings are planned.

4. Parish Charter Working Group Cllr Denby volunteered, and has been accepted ,to serve on this small group of 9 Cllrs drawn from a cross section of local councils in the area. They will work on upgrading the existing charter.

5.SHLAA Update. Cllr Sidle has advised fellow Cllrs of the background to, and the present position, of the Leeds SHLAA process. LCC has no approved SAP in place, intended to establish a 5 year land availability. This effectively transfers much of the ultimate power in planning decisions from them to the planning inspectorate. In the meantime developers are free to submit planning applications at will, regardless of SAP or SHLAA, and if refused take them straight to the planning inspectorate. There is little that local communities can do about this, other than to object forcefully to specific applications which are considered inappropriate,

citing green belt status, the Neighbourhood Plan, and Leeds SHLAA sites ratings, as applicable. The Parish Council therefore needs to maintain close vigilance over planning applications.

6. Managing a Fair Disciplinary Process –Cllr Ward has volunteered to draft this for BPC.

7. Grass Cutting on Rigton Green Mark Hullah is to be reminded to cut this regularly, following a complaint from a resident that the grass has been allowed to grow too long.

**DATES OF NEXT MEETINGS:**-Wednesday 3<sup>rd</sup> October, Wednesday 7<sup>th</sup> November, and Wednesday 12<sup>th</sup> December. All to commence at 7pm.

Signed:

Date:

BPC Minutes of Sept 18 Meeting