

BARDSEY CUM RIGTON PARISH COUNCIL

MINUTES OF THE VIRTUAL MEETING HELD ON WEDNESDAY DECEMBER 16TH 2020

POLICE AND RESIDENTS FORUM . The Police reported 3 Burglaries Residential, 1 Burglary Business, 1 Theft of Vehicle and 1 Theft non specific

DECLARATION OF PECUNIARY AND OTHER INTERESTS None.

PRESENT Cllrs Stentiford, Sidle, Ward, Bosomworth, Denby, Tatman, Hoyland and Flockton. Victoria Nunn from Parks & Countryside was also present.

APOLOGIES. Ward Cllr Matthew Robinson and Cllr West. Cllr West has informed the Chairman that he is currently struggling to take an active part in council matters and wondered whether it would be possible to stand back for a while. The Chairman said that he would speak to Cllr West after Christmas.

MINUTES OF VIRTUAL MEETING HELD IN NOVEMBER 2020 These were approved.

MATTERS ARISING

1.Replacement for coping stones stolen from VH surrounds – Cllr Flockton reported that the Tennis Club (TC) have obtained a quotation of £700 to replace the coping stones with smaller reclaimed ones. She understands that an agreement has been reached for the TC and Village Hall Committee (VHC) to pay 50/50 of the cost rather than claiming through insurance. Martin Smith, Chairman of VHC has received a quote of £1450 from Noel Graham, who built the VH car park wall. It was agreed that BPC can make no useful contribution to the discussion until the TC and VHC come to an agreement on the matter.

2 Allotments - Cllr Bosomworth reported that he, Cllrs Denby and Ward had met via Zoom and agreed that Bardsey Parish Council (BPC) should write to Leeds City Council (LCC) asking that they transfer the allotments , currently temporary and owned by LCC, to BPC. Temporary allotments are land acquired for uses such as cemeteries or housing but used as allotments in the meantime. As it is very unlikely that the land would be used for either of these purposes they consider that LCC might be willing to transfer ownership. They have drafted a suitable letter to LCC which was approved by the rest of the council and will be sent by Cllr Bosomworth, as Chairman of the Sub Committee.

3.Highways Update - Cllr Hoyland reported :

- A58 Verge Encroachment – She had discussed the subject with Nigel Eastwood who wished to concentrate on the Scarsdale Ridge to Keswick Lane section, using the Community Payback Scheme which he felt would be an appropriate project for the fund i.e. paying back communities affected by crime. He had asked BH to contact him again in the New Year to confirm details of the area.
- A58 Path surface from Scarsdale Ridge to Collingham, (mainly in the Collingham area) raised by Cllr Denby at previous meeting . This would come under Highway Maintenance which has already been set for 21/22, although there is provision for small projects as they arise.

- Church Lane – Banking – Due to the location, and at Cllr Robinson 's suggestion, she had contacted the church, but was sorry to learn that they had lost all those involved in the project and could offer no practical or financial help. Cllr Hoyland had reassured them that it was their opinion and not financial or practical support that she wanted. She is keen to get advice on how to make the banking more attractive once the daffodil season is over. She will remind Matthew Robinson in the New Year about the subject.

Cllr Bosomworth reported that he had written to a fellow Cllr from Scarcoft about the state of the footpath alongside the A58 from Bardsey to Collingham. He was informed that Cllr Robinson has written to all 3 PCs (Bardsey, Collingham and Scarcoft) and asked about setting up a meeting with representatives of the 3 PCs, plus LCC Highways. The idea is to produce a plan of what work can/should be done. All have expressed willingness to join in.

4 Possibility of bridleway / footpath on field bordering A58.-A resident of Church Lane had written to the council expressing health and safety concerns over the aspiration to make this a bridleway, as well as a footpath. He believes that though most of those who would be consulted would have no objection to a footpath, walkers, church goers, families and dog walkers would be opposed to a bridleway. The Chairman had replied to his concerns but pointed out that BPC could take no action until they had information about the new ownership.

5. Broken Gate in Cornmill Lane. Cllr Sidle said there was nothing further to report, but he will take the matter up again after Christmas. **(Action CS)**

6. Village Pond Cllr Bosomworth reminded colleagues that in 2013 a LCC Conservation Officer advised that the pond should only be disturbed every few years, though the lilies might need controlling more frequently. He believes that the de-weeding BPC has carried out over the last few years has reduced weed density, including that of the lilies. In addition, there are currently at least 4 moorhens and a pair of mallards in residence. He thinks therefore that on balance we do not need to de-weed the pond this year. Other Cllrs agreed with this decision.

He has contacted Matthew Robinson, Ryan Stephenson and Bob Buckenham concerning the pond perimeter, suggesting a site meeting with a highways representative to try to find a satisfactory solution. The 2 Ward Cllrs agreed but Bob Buckenham was not enthusiastic, although suggesting the name of a suitable highways representative. He is awaiting a date for this site meeting. **(Action MB)**

In the meantime, however, a resident had contacted someone senior to Bob Buckenham who appears to have instructed Bob to meet with the resident. Whilst acknowledging that the area is the PC's responsibility, the resident and his wife have independently installed some boulders and temporary fencing in an effort to prevent further damage. These are actions Bob Buckenham advised against. Cllr Bosomworth now needs Cllrs' advice as to whether to include the resident in site meetings between BPC and LCC or whether we should simply inform them of the outcome. Cllrs considered that either all 3 residents from the area round the pond should be invited or none of them. On balance it was thought preferable to include none of them. Cllr Hoyland offered to attend. Ben Cornelly (Highways) has agreed to meet Cllr Bosomworth at the pond.

7.. West Well – Letter to adjacent landowner - The Chairman reported that he has not yet received a reply to his last letter but he will continue to remind the house owner.

8. Condition of SIDs on Keswick Lane and A58 - Cllr Tatman reported that nothing has been done about the 2 SIDS he has already reported as requiring attention. Cllr Sidle said that he thought the SID on the A58 northbound may also be recording inaccurate information. Cllr Tatman agreed to take the matter up again with Andrew Richardson after Christmas.

9.106 grants – Vicky Nunn from LCC attended to discuss this topic relating to the playground. She needs to be able to convince her department that the work agreed by BPC to change the surfacing under various pieces of equipment can be classified as enhancement, not simply maintenance. She could then obtain monies from the Community Fund and the Maintenance Fund. It is possible that at least £12,000 could be made available. The Clerk was asked by Vicky to e mail her with the appropriate phraseology to clarify our claim. **(Action JG)**

10. Memorial Bench Cllr Bosomworth reported that despite more than one reminder, the resident had failed to supply a photograph of the proposed bench. He does not intend to do anything further until he has done so. He has let LCC know and thanked them for their help so far.

11. New Code of Conduct The Clerk reported that the Local Government Authority (LGA) has agreed on a new code of conduct. This will be put to LCC at its next full council meeting in March 2021. Any comments must be submitted to LCC by 18th January 2021.

STANDING AGENDA ITEMS

1. Park Field - Cllr Ward reported that he has done a risk assessment for the path running along the stream in Park Field. He believes that we have a responsibility for the safety of the public as we have developed PF into a recreational area and built the footpath. He will write the assessment up and circulate to other Cllrs. His initial thoughts are that the path runs very close to the bank. The bank is very steep and the water fast flowing in some weathers, varying in depth from 1ft to 6ft, not including times of flooding. There is therefore a risk of people falling into the stream or entering it, especially as there are areas with large amounts of stones or boulders and other obstacles. He concludes that the fence line from the railway embankment to the NW corner should be maintained and extended for approx. 2 metres as the path is only 1meter to 2 meters from the stream. The rest of the path poses less of a hazard as it is over 3 metres and up to 6 meters from the stream. To reduce risk, he suggests planting more trees and shrubs between the path and the stream to act as a barrier. Cllr Bosomworth suggested that the recommended action over replacing the broken fencing should be carried out ASAP. Cllrs agreed and asked Cllr Ward to invite Mark Hullah to do the work. **(Action MW)**

2. Playground – (MA 9) Cllr Bosomworth suggested holding a fund - raising event to raise further money for the work and possibly creating a “Friends of the Playground” group to encourage playground users to assume some responsibility for their amenity. Initially, however, BPC would need to cover the shortfall in costs after all possible grants had been obtained.

Mark Hullah has done some repairs to the steps and will finish the outstanding work after Christmas.

3. Web Site Cllr Sidle said that on occasions emails sent to the website address have been received and replied to by colleagues before he himself has had sight of them. Cllr Ward explained that he receives emails to the website relating to the village hall Cllr Sidle had understood that all incoming emails were forwarded to him automatically. However, Jason

Cook appears to be distributing them. A protocol for dealing with e mails needs to be established. He will discuss this with Jason. **(Action CS)**

4. Sports Club – Cllr Bosomworth reported that the clubhouse is currently closed but football has resumed.

He has forwarded photographic evidence of drug taking and vandalism in the club grounds to the police, who have said they will visit the site more frequently. The wrought iron gates to the patio area are now locked and a number of benches have been removed. The club has no objection to use of the playing fields, provided respect is shown. There should be no litter, drug taking and vandalism.

He has contacted the Environment Agency (EA) for advice regarding whether they consider it necessary to fence the beck in the club's grounds and in Park Field from a Health & Safety perspective. They replied, denying responsibility, as the EA deals mainly with flood risk activities associated with main rivers. Permission may be required for works carried out on or near rivers, either from themselves or from the Lead Local Flood Authority (LLFA), depending on the location and type of activity. The Keswick Beck, running on the right side (crossing Keswick Lane) is considered a main river, maintained by them, while on the left side, crossing Main Street, it is considered an ordinary watercourse which is maintained by the LLFA.

Details on how to apply for a permit were supplied.

Cllr Bosomworth said that as Cllr Ward has now undertaken a risk assessment for Park Field, he will study and adapt as necessary, for the Sports Ground.

PLANNING. – Cllr Denby reported:

1. NEW APPLICATIONS

(a) 20/07464 – Child's Farm 42A Church Lane – Removal of Planning Condition – *No objection*

(b) 20/07499 – Land to rear of the Ferns, Tithe Barn Lane- Variation of condition to 19/07525 re internal configuration, roof pitch and external materials – *Object*

(c) 20/04273 – Hooves on the Hill, Brandon Crescent, Scarcroft – Conversion of stables to dwelling house – Revised Plans. – *Object*

2. APPROVALS BY LCC

(a) 20/05905 – 69 The Drive – Revised Plans.

(b) 20/06229 – Ivy & Lilac Cottages, Rigton Green – Exts.

3 WITHDRAWALS BY LCC:

(a) 20/04183 - Land adjacent to The Brow, Rigton Bank

(b) 20/06413- 1 Keswick View – Conversion of bungalow to house.

4. ENFORCEMENT PROVISIONS

(a) 18/05566 – Barbondale, Mill Lane – Conversion of garage to granny flat – Reinstatement required by 24 December –Local Cllrs have recently noted some signs of compliance work in progress.

(b) 17/03770 – Land off Keswick Lane – Work on trees required by 17 Dec. As no work carried out to date D/D to ask Forestry to progress it after 17 Dec.

FINANCE

1. Bills for payment:

(a) Biffa Waste Disposal	£ 219.54
(b) PKF Littlejohns – External Audit	240.00
(c) GGS Groundcare – Maintenance	1,562.50
(d) GGS Groundcare – Work on Park Field.	325.00
(e) E. Stentiford – Reimbursement – Zoom Meeting	14.39
(f) Bardsey Village Hall – Annual Grant	3,000.00

It was agreed to pay all the bills listed above.

2. Report on External Audit - The Clerk reported that the Annual Return has been approved by Littlejohns. There was one minor revision required for the future. The SBA team consider that the Council's Assets should not be upgraded according to annual insurance figures but only when new items have been purchased during the current year.

CORRESPONDENCE AND NEW BUSINESS

1. Precept Dates. Clerk had circulated the various dates. The important date for 2021 is February 12th, the last date for submission of precept requests. As the February Council Meeting is not until February 17th, it will be necessary to submit our precept request to LCC following the next meeting (Wednesday January 20th).

DATE OF NEXT MEETING

Wednesday January 20th 2021 at 7pm.

Signed:

Date:

BPC December 2020 Mins.