

BARDSEY CUM RIGTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 27TH OCTOBER 2021

RESIDENTS FORUM: No residents were present.

DECLARATION OF PECUNIARY AND OTHER INTERESTS: None

PRESENT: Cllrs Stentiford (Chair), Sidle (Vice Chair), Bosomworth, Denby, Hoyland, Tatman and Ward.

APOLOGIES: Cllrs Osborne and Flockton. Clerk Mrs June Gallant

MINUTES OF MEETING HELD IN SEPTEMBER 2021: These were approved with a few amendments.

MATTERS ARISING

1. SIDs and Data collected from them: Cllr Sidle reported on the meeting between Ward Councillors, representatives of Harewood Ward Parish Councils, and Andrew Richardson of LCC Highways (AR), which took place on 30th September 2021. Cllr Sidle is of the view that Council now has sufficient understanding of the system to start drawing basic conclusions from the key data. He will circulate a separate report on the meeting. **CS**

It was therefore agreed to download data from the SID's relating to the past few months, but to archive this due to the inevitable distortions which have been introduced by Covid restrictions. Data from henceforth will form the basis of analysis, and if appropriate requests for Police activity to enforce the speed limits. **MB/CS**

Cllr Bosomworth pointed out that the SID on Keswick Lane eastbound is still faulty. Cllr Sidle confirmed that this was specifically reported to Andrew Richardson along with the fact that the northbound SID on the A58 is now completely obscured by vegetation. Remedial action has been promised.

2. Allotments: Cllr Bosomworth reported that LCC has agreed in principle to transfer the allotments under a lease agreement to BPC, and will continue to maintain the land surrounding the allotments as they do now. They have suggested a lease of 10-25 years, which he considers too short. This was unanimously agreed, but 25 years is comparable with leases granted by Bardsey PC, and it was generally accepted that a 25 year lease would be better than nothing. LCC has asked for a number of other points to be clarified, e.g. more detailed financial information such as rental income, maintenance cost, and financial contingency for weather damage, vandalism etc. Cllr Bosomworth will prepare a response. **MB**

3. Highways Update: Cllr Hoyland reported:
A58

- Pooling of water at the bottom of Rigton Bank – Barry Taylor, Highways, is organising a road closure at the bottom of Rigton Bank and a work package for contractors. If approved an investigative trial hole to determine the source of problem should be dug during November. It is felt the area has been compromised by the large number of utility trenches filled with concrete based material under the road, which is diverting run-off water.
- Damaged reflector posts on Wetherby Road by Congreve Approach and Scarsdale Ridge have been reported. Cllr Hoyland has stressed to LCC that due to the area being in darkness it is important that this be dealt with.
- Unsightly building materials behind a property on Margaret Avenue have been reported to LCC, who advised that as building work is continuing and there is no obstruction of the footway no action will be taken at the present time, but it will be monitored and the Margaret Avenue property will be responsible for restoring the banking.

- Due to traffic volumes 'deleafing' will commence overnight 6/7 November. If carried out during the day there would have to be traffic management with road closure.

CHURCH LANE

- Overgrown vegetation is seriously obstructing the footway between the Bingley Arms and Blackmoor Lane (as in places on the A58). Cllr Hoyland is vigorously trying to get this rectified. Some cutback has been undertaken below Smithy Lane, but not yet beyond, necessitating walking in the road in some places. Cllr Hoyland has even tried to re-direct brambles away from the footway, but the overgrowth is too dense. Cllr Matthew Robinson is helping to resolve this and the A58 issues. Various departments in LCC are involvement but getting a resolution has so far been elusive.
- A substantial fallen branch covering over half the carriageway was reported on the bridge by The Dell. It was placed in the hedge by the bridge, and Cllr Hoyland has sought reassurance this is not a problem.
- 'Deleafing' in the Bardsey area is scheduled to start 18 October.
- Remedial work to properties on Church Lane susceptible to flooding by water runoff from Woodacre Lane has been completed.

PUBLIC RIGHTS OF WAY

- The footpath between Rigton Bank and Mill Lane is also seriously narrowed by overhanging foliage. Cllr Hoyland is vigorously trying to resolve this issue. LCC Environment is trying to establish who is responsible for the overhanging growth, but trying to achieve progress is frustrating. An update has been requested from Nigel Eastwood with regard to the Community Payback Scheme.

4. Possibility of bridleway / footpath on field bordering A58: Cllr Denby reported there has still been no progress in establishing contact with the new owners of the land in question, although efforts are ongoing. There was therefore nothing to report yet in respect of this aspirational new right of way.

5. Village Pond: Cllr Bosomworth said there was nothing new to report.

6. Report on PACT meeting: Cllr Denby reported that he had unfortunately been unable to attend the last PACT meeting on 16th September. Minutes had finally been issued today in advance of the next meeting tomorrow, Thursday 28th October. It was agreed that in view of the circumstances and to maintain continuity Cllr Denby would represent BPC at that meeting, which is to be an in-person meeting in Shadwell.

This year's extensive traffic disruption as a result of Leedsfest remains an outstanding and significant concern, and it was agreed that Cllr Denby would raise this issue at the meeting, and renew representations for an allocation of free tickets to the festival for Bardsey. **DD**

7. Rights of Way Action Group: Cllr Bosomworth reported that achieving significant progress relating to aspirational new rights of way in the area, not just in the Parish of Bardsey cum Rigton, continues to prove very frustrating. There is still work to be done in developing a coherent strategy and uniting local groups pursuing these aspirations. Work will therefore continue, and developments will be reported.

8. Village Consultation on future spending: Cllr Osbourne is aiming to move this matter forward in time for the November PC meeting.

9. New PC Domain and mail boxes: Cllr Sidle reported that there are still occasional issues with redirecting incoming email from the web site, in that both the Parish Council and the Village Hall use the same email address (info@bardseyvillage.org.uk) and this creates the potential for error. Now that the PC has its own

domain, however, it would be possible to create a new mailbox for incoming mail – say ‘enquiries@bardseyparishcouncil.gov.uk’ – and differentiate the two. It was agreed to pursue this route, and Cllr Sidle will raise the creation of a new inbox with Cllr Osbourne, and review the consequential implications for the system. It would make good sense for the recipient to be the new Clerk rather than an individual councillor going forward. **CS**

10. Request for a Memorial Bench on land adjacent to Village Pond: The Chairman reported that he had contacted the resident who made the request again, explaining that the October meeting had been delayed by a week but that the Council is most appreciative of his willingness to contribute to a memorial noticeboard instead of a bench.

The Council now needs to develop a specific proposal and a design for the memorial board which will provide information on the pond, its features and history. It was agreed the project could not realistically be completed before Spring 2022. Cllr Bosomworth has already produced a history of the pond which could form the basis of the proposed information board. The Chairman also offered to consult Norman Overfield given his deep and long-standing involvement with the pond, and his first-hand knowledge, and that he (the Chairman) would write to the resident again with an update. **ES**

11. Dark Villages Policy: Council believes it has done all that it can in response to recent issues concerning privately installed lights, and agreed to remove this item from the agenda for the November meeting. **JG**

12. P3 Scheme – Upkeep of paths by local people:

Enquiries suggest that the P3 scheme could end up placing an onerous burden on the Parish Council with only a very small return in prospect. It is believed that neighbouring PCs have pulled out for the same reason. It was therefore agreed to drop this item from the agenda for the November meeting and not to pursue it further, at least not for now.

13. Accident outside Hetchell View: Cllr Sidle reported that the proposed site meeting involving the complainant, Ward Councillors, LCC highways officers, and representatives of the Parish Council had been called off by LCC at very short notice. He understood from Matthew Robinson that it was to be reconvened at a later date, but has not yet heard from him. It was agreed that the PC would seek an update from Matthew. **CS**

14. Retirement of Clerk and Appointment of Successor: The Chairman reported that a further candidate had contacted him, and was likely to submit an application. He had consulted LCC concerning correct procedures, and determined that the PC should develop a structured interview to ensure that each candidate was presented with the same questions and therefore the same opportunities. The PC should select an interview panel, and each panellist should score the candidates’ responses separately and then compare scores at the end of the interview process.

It was agreed that no more than 3 Councillors should serve on the interview panel. The Chairman proposed the Chair, Vice Chair, and one other, but this need not be definitive. Council will aim to convene the panel by consensus.

The Chairman will circulate a list of potential questions and seek views on which should be included. **ES**

STANDING AGENDA ITEMS

1. Park Field: Cllr Ward reported that some urgent tree works are required, and that a further dead tree has been located at the western end of the playground behind the table tennis table. One quote has been received and suggests the total bill could be in excess of £2000. Two further quotes are required, but it must be noted that the works needed are substantial and require expertise and experience to execute safely. Cllr Hoyland suggested approaching Bartletts, and Cllr Stentiford suggested Wharfedale Tree Services. Cllr Ward will follow through. **MW**

A recent complaint has been received from a resident drawing attention to the slippery condition of the path. Cllr Ward will approach Mark Hullah for a quote for remedial work.

2. Playground: Cllr Ward is addressing the problem of the unsightly graffiti applied to the large climbing frame and slide, and is evaluating alternative graffiti removers. Once it is clear which to opt for, he will carry on with the removal. **MW**

3. Web Site: Cllr Sidle stated that all was well, and there was nothing to report.

4. Sports Club: Cllr Bosomworth reported that a number of routine maintenance projects have been carried out. The club is looking to install a new CCTV system. The defibrillator has been relocated into an external box fitted to the club patio wall facing the car park. It can now be accessed at all times.

PLANNING:

1. NEW APPLICATIONS Cllr Denby reported

(a) 21/07259 – 11 Meadow Close – Exts. – *Object*

(b) 21/08027 – 12 Meadow Close – Ext. – *Comments*

(c) 21/08062 – Whin View, Woodacre Crescent – Exts. – *Comments*

(d) 21/08043 – Hillside, Rigton Hill – Exts. – *Comments*

(e) 21/06155 – 4 Scarsdale Lane – Revised Plans – *Object*

2. APPROVALS BY LCC

(a) 21/02249 – 5 Wayside Crescent

(b) 21/05870 – 4 Grange Close

(c) 21/06348 – Darroch, Margaret Avenue , following revised plans.

3. REFUSALS BY LCC:

(a) 21/04534 – Lyncroft , Scarsdale Lane

(b) 21/ 05823 – 7 Congreve Approach

(c) 21/06968 – The Ferns, Tithe Barn Lane

4. WITHDRAWAL

(a) 21/06221 – Hillrise, Mill Lane

5. APPEALS

(a) 21/01289 – Hill Barn, Cornmill Lane

(b) 21/05823 – 7 Congreve Approach.

(c) 20/07185 - Hillside, 40 Church Lane

6. ENFORCEMENT

(a) 17/03770 - Land off Keswick Lane

(b) 21/00098 – Ash Tree, Tithe Barn Lane

(c) 1, The Drive – Fencing.

FINANCE

1. Bills for payment:

(a) Biffa Waste Disposal D/D

(b) PKF Littlejohn Audit of Accounts

(c) NYCC – Annual Domain Registration (Retro)

(d) J.Gallant –Salary & Expenses

Agree/ Disagree

£71,44

£240.00

£66.00

£2,237.05

(e)GGS Groundcare – Garden Maintenance

£1,862.50

(f) PlusNet D/D

£22.99

CORRESPONDENCE AND NEW BUSINESS

1. Email from resident re condition of footpath on Church Lane: Cllr Hoyland dealing.

2. Leeds Festival: See Matters Arising item 6 – report on PACT meetings

3. Parking on Pavements in Woodacre Lane: A complaint from a resident has been received concerning multiple parked vehicles obstructing the footway on Woodacre Lane in the vicinity of the Village Hall, supported by plentiful photographic evidence. It is believed these vehicles were parked on the footway (which is illegal) by attendees of an event at the VH.

Whereas Council believe that action could be taken in these circumstances, to do so is a matter for the Police. It was agreed to request those responsible for VH bookings to inform those hiring the Hall to ask their attendees not to park on the footways. **ES**

It was further agreed to raise the issue with our PCSO and ask for Police advice. **CS**

A response needs to be sent to the resident who raised the matter. **JG**

4. Parish Precept Timetable: The Clerk has already circulated the PPT. No further action is required until LCC forward the financial framework for 2022, but we may wish to consider our strategy sooner – perhaps most appropriately at the December meeting.

5. Email from resident re danger from traffic when crossing Keswick Lane bridge, and slippery condition of path in Park Field: Cllr Hoyland pointed out that both conditions have been problematic for a long time. She will raise the Keswick Bridge issue again with LCC, but the narrow footpath and its location leave few if any options for improvement. **BH**

The Park Field path will be addressed by Cllr Ward (see Standing Agenda Item 1).

A response to the resident is required **JG**

DATE OF NEXT MEETING - Wednesday November 17th at 7pm

AOB

- 1. Bingley Ginnel:** Cllr Hoyland raised the issue of vegetation growth restricting the access through the Bingley Ginnel, and suggested that Mark Hullah be asked to cut this back as soon as practicable. This was agreed. **BH**
- 2. Cornmill Ginnel:** Cllr Tatman raised a similar question relating to Cornmill Ginnel, which requires strimming and sweeping. It was agreed to ask Mark Hullah to do this. **GT**
It was further agreed to make sure this item is added to Mark's contract for 2022. **ES/GT/Clerk**
- 3. Village Hall Wheelchair:** Disappointingly the Village Hall wheelchair has disappeared from the VH which no longer has this facility to assist disabled visitors. It was agreed to post on Facebook and the web site endeavouring to find it, and appealing for a replacement if some kind soul has a spare they are willing to donate!

BPC October 21 Ag.

BPC October 21 Mins.