

## **BARDSEY CUM RIGTON PARISH COUNCIL**

### **Minutes of the Parish Council meeting held on Wednesday 19<sup>th</sup> January 2022 at 7pm in the Village Hall.**

**RESIDENTS FORUM:** No residents were present.

**DECLARATION OF PECUNIARY AND OTHER INTERESTS:** None.

**PRESENT:**

Cllrs Stentiford, Sidle, Bosomworth, Osborne, Hoyland, Ward, Tatman and Flockton.

**APOLOGIES:**

Apologies were received by Cllr Denby and reasons were approved.

**WELCOME TO THE NEW CLERK AND AGREE THE CLERKS CONTRACT:**

Cllr Stentiford welcomed the new clerk, Becky Crabtree and thanked the previous clerk, June Gallant.

**Resolved** to approve the clerk's contract with amendments.

**MINUTES OF MEETING HELD IN NOVEMBER:**

**Resolved** to approve the minutes of the meeting held on 17<sup>th</sup> November 2021 as a true and accurate record.

**MATTERS ARISING**

**1. SIDs:**

CS gave an update which included the following:

- There are several SIDs with faults that need resolving.
- The display on the A58 (southbound) SID has finally been adjusted and CS has also downloaded the data. The results of the data were discussed. The SID on the A58 northbound is completely inoperative.
- The Cllrs discussed the issues with the SIDS and who's responsibility it was to maintain them. It was **resolved** that the Clerk will investigate this further and will contact LCC to clarify if there is any warranty and their preferred contractors.

**2. Allotments:**

MB reported that he had attended a site meeting with DD and Neil Young (NY - Asset Management Officer LCC).

- NY is going to confirm the number of plots that are currently let, the average annual rent fee and the average rent fee for allotments let by LCC.
- The current allotment rules were noted and the outcome if a tenant did not follow them.
- It was agreed that LCC would continue to cut the roadside hedges i.e., the top and the external (roadside) facing parts of the hedges should the allotments be transferred to the PC. The PC would be responsible for maintaining the top of the hedge dividing allotments 2 and 3, the top and external facing parts of the external hedges that do not face the road. The PC would also be responsible for maintaining the gates that access the allotments.
- MB is going to prepare a proposal for LCC. LCC will then engage with the current tenants to ensure they have no objection to the PC taking over the allotments.

**3. Highways Update:**

BH submitted a report to the PC prior to the meeting which included the following:

- A58/Rigton Bank – after a protracted period of water pooling on the A58 extensive remedial work has now been completed. The effectiveness will be monitored. Although others were heavily involved it needs to be acknowledged the determination by Barry Taylor, LCC Highways, to resolving this problem.
- A58/Woodacre Lane – Reported blocked drains and dead leaves etc, Church Lane to Grange Close and Woodacre Lane. LCC Gullies will clear drains and ENE are responsible for the highway.
- A58 – For information, gas engineers have been trying to locate a gas leak between Wood Lane and Mill Lane which proved problematic, but the leak has now been located and installing new piping.
- Cornmill Ginnel Bridge – Following up with Ben Cornelly, Highways, when work will be done after last year's attempted theft of the bridge coping stones.
- Grit bins – BH has reported empty or partly filled grit bins and over a period of time have been filled.
- BH made Cllrs aware that there is a branch that looks unstable on the bridge towards Wetherby Road, and she is seeking advice.
- It was noted that the grit bin on Wayside Crescent is now on residential land and needs relocating.

#### **4 Possibility of bridleway / footpath on field bordering A58:**

There was no further information.

#### **5. Village Pond:**

It was noted that the PC had received an email from a resident regarding works that needed carrying out. MB has attended the site and cleared the grill and cut the branch back.

**Resolved** that Cllrs will attend the site to consider if any further works are required.

#### **6. New Domain Name**

KO confirmed that all actions have now been completed.

#### **7. Report from Cllr Sidle on PACT meeting**

CS attended the PACT meeting via Zoom on 9<sup>th</sup> December and gave the following update:

- The minutes have not yet been circulated by LCC.
- The Police, including our local PCSO, attended the meeting and gave the latest crime figures. It was noted there were none in Bardsey. They have been carrying out speed checks on the A58 in Collingham as well as other locations in Harewood Ward, and will continue to do so in 2022.
- Parking issues near schools remain but they are unable to take any action.
- It was noted that the PACT meetings were open to members of public pre-covid but at present, they are not appropriate for that audience. PCSO's have been asked to start re-attending PC meetings though, and this will mean that they can investigate making the PACT meetings appropriate for the public again.
- The Ward Cllrs are considering setting up workshops for PC's, the Neighbourhood Watch, and the public. This was discussed.

#### **8. Rights of Way Action Group**

MB gave the following update:

- Collingham PC are meeting the costs of the land registry searches to establish ownership of a track leading down from the Harewood Road on the outskirts of Collingham to the disused railway line.
- Compton - the LCC meeting to determine whether the footpath should be designated a bridleway will be held in January, not autumn as earlier advised.

- K. Windett, the rights of way consultant who helped Collingham PC apply for Designated Map Modification Orders (DMMOs) for the public footpath at Compton, is going to carry out a preliminary investigation to assess the feasibility of submitting DMMOs for the disused railway line from Bardsey to the stables on Thorner Lane later this month.

**Resolved** to wait for the results of the report from K. Windett and if it is viable, the PC will proceed.

#### **9. Village Consultation on future spending**

KO has now prepared the Village Survey and it is online. Cllrs had been asked for their comments and these were discussed. It was agreed that the results of the survey will be uploaded to the website excluding addresses.

**Resolved** to start publicizing the survey in February in the village news, the PC website and village Facebook page.

#### **10. Accident outside Hetchell View**

There was no further information.

#### **11. Vegetation restricting access to Bingley Arms & Cornmill Ginnels**

**Resolved** that the clerk will obtain a quote for the works at Cornmill Ginnel to be included on the current maintenance contract.

It was noted that MB had received an email from a resident about the deterioration at the top of the ginnel due to works being carried out a residential property.

**Resolved** that BH will contact LCC and give the resident an update.

#### **12. Speeding down Mill Lane**

MW reported that the local agricultural contractors were contacted, and the issue appears to be resolved.

#### **13. Road crossing on A58 near Mill Lane**

BH reported that a resident asked the Parish Council to follow up a request for a pedestrian crossing near Mill Lane. Advice was sought from Christopher Proctor, LCC Senior Traffic Engineer, no response has been received and she has emailed again.

#### **14. Footpath across Blacksmith's Field**

MB confirmed he is carrying out regular checks.

#### **15. To consider and agree the budget for 2022/2023**

The draft budget was considered, and amendments were made. The final budget will be included on the next agenda for approval.

#### **16. To consider and agree the precept request for 2022/2023**

**Resolved** to increase the precept by 5% and request a sum of £36,435.

### **STANDING AGENDA ITEMS**

#### **1. Park Field**

MW reported that the tree has been removed from Lupton's Field and the broken steps have been replaced. A number of trees at the side of the pathway are due to be cut down in February as previously agreed.

#### **2. Playground**

MW reported that he will arrange for the two bins to be replaced and the damaged play equipment to be repaired.

### **3. Web Site**

CS reported that the website has been updated and now has updates about the previous Clerk, the new clerk, and the new email address. Arrangements are being finalised for incoming mail via the enquiries email address. CS made Cllrs aware that the clerk will have access to the website shortly and will also be updating the website.

### **4. Sports Club**

MB thanked the PC for their contribution towards the CCTV and confirmed that the Sports Club have paid part of the invoice and the PC is required to make their part of the payment. A committee meeting was held on 16<sup>th</sup> January and there was a good turnout.

It was noted that the Sports Club was hoping to hold a Fun Day on Friday 3<sup>rd</sup> June of the Queen's Platinum Jubilee weekend.

### **PLANNING:**

DD circulated a report prior to the meeting which included the following:

#### **1. NEW APPLICATIONS**

- a) 21/09243- 33 Bingley Bank -Ext. – Comment
- b) 21/08911 – Spear Fir Farm – New Dwelling – Comment
- c) 21/09136 – Land adjacent to 23 Blackmoor Lane – 4 Ponds - No comment
- d) 21/09199 – Rigton Farm, Mill Lane – Exts. – Comment
- e) 21/10084 – 21 Blackmoor Lane – Garden Glass House - Object

#### **2. APPROVALS BY LCC:**

- a) 21/08027 – 12 Meadow Close
- b) 21/08043 – Hillside, Rigton Hill
- c) 21/09243, 33 Bingley Bank
- d) 21/09136 – Land to side and rear of 23 Blackmore Lane

#### **3. REFUSALS BY LCC:**

- a) 21/07529: An application to convert a barn into a dwelling Land Adj West Field, The Ginnel.

#### **4. APPEALS**

- a) 21/03544- Land at Plot 24 Wayside Mount – New Dwelling
- b) 21/01289 - Hill Barn, Cornmill Lane – The appeal has been approved.

#### **5. Leeds Site Allocation Plan – Noted.**

### **FINANCE:**

**Resolved** to approve the schedule of payments listed below.

#### **1. Bills for payment:**

(a) Biffa Waste Disposal D/D	£71.44
(b) Bardsey Village Hall – Annual Grant (Retro)	£3000.00
(c) GGS Groundcare – Grounds Maintenance (Retro)	£1562.50
(d) Information Commissioner – Data Protection Retro)	£40.00

(e) E Stentiford – Reimbursement -Zoom Payments (Retro)	£14.39
(f) BK Growers – Flowers for Tubs (Retro)	£60.48
(g) K. Osborne – Reimbursement – Computer for New Clerk (Retro)	£454.80
(h) NYCC Cirrus Payment (Retro)	£926.90
(i) Biffa Waste Disposal (Retro)	£71.44
(k) J. Gallant – Salary and Expenses	£2194.86

**CORRESPONDENCE AND NEW BUSINESS:**

- 1. Definitive Map Modification** – Noted.
- 2. Drone Flying** – Noted.
- 3. Community Grant Initiative** – Noted.

**DATE OF NEXT MEETING:**

**Resolved** that the next meeting is to be held on 16<sup>th</sup> February 2022 at 7pm.

**MINOR MATTERS FOR DELEGATION TO CLERK/NEXT AGENDA:**

1. BH gave a big thanks to individuals and groups who involve themselves in collecting litter.
2. GT reported that he has contacted the Wildlife Trust about the repair works required on the beck bridge in Hetchell Wood.
3. CS asked the Clerk to include Leeds Festival update on the next agenda.
4. BH reported that the fence along the A58 needs investigating where the branches have been cut and damaged it.