



BARDSEY CUM RIGTON PARISH COUNCIL

Minutes of the Parish Meeting held on Wednesday 16th February 2022 at 7pm in the Village Hall.

Commenced: 7pm

Concluded: 9.25pm

Present: Cllrs Stentiford, Sidle, Osborne, Hoyland, Ward, and Denby.

Public Participation

No public were present.

2122/1 Introduction from the Chairman

Cllr Stentiford welcomed all to the meeting.

2122/2 To receive any apologies and approve reasons for absence

Apologies were received by Cllr Bosomworth, Cllr Tatman and Cllr Flockton and reasons were approved.

2122/3 Declaration of Interests

a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests

None declared.

b) To receive, consider and decide upon any applications for dispensation

None received.

2122/4 To confirm the minutes of the full council meeting held on 19th January 2022 as a true and accurate record.

Resolved to approve the minutes of the meeting held on 19th January 2022 as a true and accurate record.

2122/5 Financial matters:

a) To approve the schedule of payments

Resolved to approve the schedule of payments. See Appendix 1.

b) To approve the bank reconciliation and budget comparison

Resolved to approve the bank reconciliation and budget comparison. See Appendix 2.

c) To consider and agree the final budget for 2022/2023

Resolved to approve the budget for 2022/2023 with amendments.

d) To agree to make arrangements for online banking.

Resolved to start online banking and the Clerk will prepare the paperwork.

e) To consider and agree to contribute towards the Clerks SLCC membership

Resolved to agree to contribute towards the SLCC membership.

2122/6 To receive an update on the following ongoing issues and decide further action where necessary:

a) SIDS (CS)

It was noted that the Clerk had contacted LCC to find out their preferred contractor and if there was any warranty but has not received a response.

Resolved that the Clerk will email LCC again and CC the ward Cllr. Cllr Osborne will contact the manufacturer.

b) Allotments (MB)

MB sent a report to the Cllrs ahead of the meeting stating the following:

- The proposal has now been sent to LCC and he is waiting for a response.
- MB has met with the contractor and requested a quote for the works that would need to be carried out by the PC if it was to take over the allotments.

c) Highways (BH)

BH submitted a report to the PC prior to the meeting which included the following:

- A58 – Recurring problem of water pooling on the A58 by the ginnel and below Mill Lane reported to LCC Drainage department emphasising the need to keep these drains free flowing. Reported to LCC felled tree debris from Margaret Avenue properties, and again building materials, along the pathway.
- CHURCH LANE – Reported large unstable broken branch resting in trees by the bridge. Joe Elliot, LCC Community Tree Officer, has confirmed that the branch has been removed.
- KESWICK COURT – A 'Private Road' sign has been placed at the entrance to Keswick Court. Due to planning consent given with a public footpath down to the gate at the bottom of Keswick Court, BH has contacted PROW and is waiting for response.
- WAYSIDE CRESCENT – Grit bin on Wayside Crescent was located by a wall on private property. This was reported and has now been relocated for easy access for both Wayside Crescent and Wayside Avenue.

The PC had received correspondence from a resident raising concerns about the two footpaths that link Bardsey and Scarcroft, the bus service and if an all-weather footpath could be provided. This was discussed.

Resolved that the Clerk will email LCC about the state of the footpath and the PC will investigate an all-weather footpath.

It was noted that MW had slipped at Cornmill Ginnel. This was discussed and it was **resolved** that ES would talk to MB about the meeting MB had with the contractor (see 2122/6 i).

d) Possibility of bridleway/footpath on field bordering A58 (DD)

No update.

e) Village Pond (MB)

It was noted that Cllrs had attended the site and agreed that a branch is to be removed near the pond outlet. This had been completed.

f) PACT Meeting (CS)

It was noted that due to technical issues and LCC having the wrong contact details, CS was unable to log on to the PACT meeting. Minutes of the meeting will be circulated once received.

g) Rights of Way action group (MB)

It was noted that a meeting is due to be held on 23rd February 2022 with the rights of way consultant regarding the disused railway link.

h) Village Consultation on future spending (KO)

The content for the survey has now been agreed. It was **resolved** that residents can submit the form online and paper copies will also be available. The drop off point was discussed and CS agreed to speak to those concerned to make sure it would be acceptable to them.

i) Vegetation restricting access to Bingley Arms & Cornmill Ginnels (BH)

BH confirmed she had re-checked and no further cutback should need doing before the nesting season.

It was noted that the Clerk had requested a quote for the additional works on Cornmill Ginnel as requested and MB had met the contractors on site. MB had made Cllrs aware in his report that further works are required and it might not be as straight forward as first indicated. Also, over many years Cllr Tatman has been involved with resolving issues with the ginnel and as he was not able to attend the meeting it was decided to seek his input at the next meeting.

j) Speeding down Mill Lane (BH)

This was discussed and all agreed no further action to be taken.

k) Road crossing on A58 near Mill Lane (BH)

It was noted that BH has not received a response from LCC. All agreed to wait for a response. It was noted that the Parish Council is neither empowered nor funded to install a pedestrian crossing, however, and LCC's view on viability, priority and funding is therefore crucial.

2122/7 To receive an update on the following standing agenda items and agree any necessary action:

a) Park Field (MW)

MW confirmed that the path has been repaired.

b) Playground (MW)

MW reported that some of the trees have been removed at the side of the playground to stop the moss building up

on the new surface. Two further trees have been removed and he is arranging a company to repair a piece of damaged play equipment.

c) Web Site (CS)

CS reported that the website is up to date and he is making the final arrangements for the new email addresses and will set up a new one for the Village Hall.

d) Sports Club (MB)

It was noted that maintenance and repairs are ongoing and they are making preparations for the Fun Day on Friday 3rd June.

2122/8 Matters requested by Councillors and Clerk

a) To receive an update about Leeds Festival and agree any necessary arrangements (DD)

No update.

b) To consider and agree arrangements for the Annual Parish Meeting (LF)

Resolved to hold the Annual Parish Meeting on 20th April 2022 at 7.30pm and the Full Parish Council meeting will be held at 8pm.

c) To consider and agree arrangements for the Queens Platinum Jubilee (ES)

No arrangements were made and it will be added to the next agenda for discussion.

d) To consider and agree to change internet provider (Clerk)

Resolved to cancel the current contract and change provider.

e) To note the drainage issues outside the school gates and agree any necessary arrangements (KO)

BH confirmed she had reported the water pooling by the school which had been raised by fellow Councillors. LCC has now cleaned the gully's and BH has requested a permanent solution due to the reoccurring issue.

2122/9 Planning matters

a) To consider and decide upon the following applications:

Application Reference	Address	Proposal	Decision
21/07529/FU/NE	11 Meadow Close	First floor front/rear extensions; single storey side/rear extensions; pitched roof to existing garage; replacement tiled roof and replacement of all windows	Objected
22/00460/FU/NE	6 Hetchell View	Single storey side extension	Objected
21/09912/FU	Bardsey Scout Hut Rigton Bank	Replacement roof with insulated metal corrugated sheets and two rooflights	Objected

b) To note decisions made by LCC:

i. Approvals

None.

ii. Refusals

The following refusals were noted:

21/07185/FU – Hillside, 40 Church Lane

iii. Appeals

The following appeals were noted:

21/05823 – 7 Congreve Approach

2122/10 To consider correspondence received and agree any necessary arrangements

a) To consider correspondence received regarding Bardsey Tennis Club lease agreement

Resolved that that all tenants must have the same terms and length of lease.

2122/11 To receive an update from Parish Councillors

No further information was given.

2122/11 To notify the clerk of matters for inclusion on the agenda of the next meeting

The Clerk will email all Cllrs in advance of the next meeting to request agenda items.

2122/12 To confirm the date of the next meeting as 16th March 2022 at 7pm

Resolved that the next meeting is to be held on 16th March 2022 at 7pm.

Appendix 1

Schedule of Payments

Payee	Details	Amount
K. Osborne	Amazon – Laptop bag	£25.99
SLCC	Clerk's membership (Part payment)	£58.50
R. Crabtree	Currys – Microsoft Office	£254.99
M. Bosomworth	Gift for outgoing Clerk	£159.07
E. Stentiford	Zoom subscription	£14.39
R. Crabtree	Salary	TBC
Biffa Waste Disposal (DD)	Waste collection at VH	£71.44
Biffa Waste Disposal (DD)	Waste collection at VH	£169.57
Plusnet (DD)	Wi-fi	£22.99
R. Crabtree	Stamps	£7.92
Craggwood Tree Care	Tree works	£1800.00

Appendix 2

Bank Reconciliation

Prepared by: Rebecca Crabtree, Responsible Finance Officer

Date prepared: 9th February 2022

Balance as per bank statement at 31st December 2021

BANK STATEMENTS		
Community Account as at 31st December 2021	£53,511.38	
business Premium Account 30094013 as at 31st December 2021	£2,532.66	
Business Premium Account 10750816 as at 31st December 2021	£15,423.96	
Total		£71,468.00
Unpresented payments from 2021/2022	£991.29	
Closing balance as at 30th November 2021		£70,476.71
CASH BOOK		
Opening balance as at 1st April 2021	£61,950.45	
Add receipts (Precept £34,700.00, Grants £23,172.00, Interest £1.32, Rent £240.00, VAT refund £453.13, Northern Powergrid £23.00)	£58,571.45	
		£120,521.90
Payments to date	£50,045.19	
Cash book closing balance as at 31st December 2021		£70,476.71

Financial Update

The table above shows the Parish Councils expenditure before 31st December 2021 against the budget.

Budget Heading	Budget	Current	Comments
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	2021/2022	expenditure	
Clerk Salary	£9,000.00	£4,488.00	
Clerks'/Cllrs' Expenses.	£50.00	£103.25	
Gen. Admin.	£530.00	£163.55	
Audit	£200.00	£200.00	
Subs.	£650.00	£591.00	
Playground	£100.00	£21,462.00	
Park Field	£500.00		
Legal	£0.00		
Grants	£8,450.00	£5,500.00	
Capital Expenses	£300.00	£2,693.59	
Miscellaneous	£2,000.00	£2,686.52	Skip, flower tub plants and Biffa payments
Insurance	£1,211.00	£1,232.04	
Grass Cutting	£7,500.00	£3,425.00	
Remedial work in village	£2,000.00	£2,402.50	
WI FI	£350.00	£172.35	
VAT	£600.00	£4,925.39	
Totals	£33,441.00	£50,045.19	