



BARDSEY CUM RIGTON PARISH COUNCIL

Minutes of the Parish Meeting held on Wednesday 16th March 2022 at 7pm in the Village Hall.

Commenced: 7pm

Concluded: 9.25pm

Present: Cllrs Stentiford, Sidle, Osborne, Hoyland, Flockton, Ward, and Bosomworth.

Public Participation

No public were present

2122/13 Introduction from the Chairman

Cllr Stentiford welcomed all to the meeting.

2122/14 To receive any apologies and approve reasons for absence

Apologies were received by Cllr Tatman and Cllr Denby and reasons were approved.

2122/15 Declaration of Interests

a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests

None declared.

b) To receive, consider and decide upon any applications for dispensation

None received.

2122/16 To confirm the minutes of the full council meeting held on 16th February 2022 as a true and accurate record.

Resolved to approve the minutes of the meeting held on 16th February 2022 as a true and accurate record.

2122/17 Financial matters:

a) To approve the schedule of payments

Resolved to approve the schedule of payments. See Appendix 1.

b) To approve the bank reconciliation and budget comparison

It was noted that the Clerk had not received the latest bank statement. The report will be submitted at the next meeting.

c) To consider and agree to open a bank account

Resolved to open a Lloyds bank account and the signatories were agreed.

d) To consider and agree to appoint an Internal Auditor for the financial year ending 1st March 2022

Resolved to appoint the Internal Auditor at a cost of £150 plus VAT. The Clerk will send Cllrs the relevant information including the standards and guidelines that the Audit it to be conducted.

e) To note the conclusion of the 2021/22 NJC pay award to be backdated

Noted.

2122/18 To receive an update on the following ongoing issues and decide further action where necessary:

a) SIDS (CS)

It was noted that Cllr Osborne has contacted the manufacturer but has not yet received a response. The data was discussed and all agreed to download the data at the end of March. The Clerk reported that she has been told by LCC that the street lighting contractors can assess the faults and carry out minor work. The Clerk was requested to contact LCC and ask them to carry out the assessment.

b) Allotments (MB)

Cllr Bosomworth reported that he is waiting for feedback from LCC and the contractor.

c) Highways (BH)

Cllr Hoyland submitted a report to the PC prior to the meeting which included the following:

- Fallen branch between Church Lane and Cornmill ginnel was reported and has been removed.
- Mill Lane-Rigton Bank – LCC has been contacted regarding the tree felling, tree work and large areas of cut off branches along this area of the A58.
- Congreve Approach/A58 – A resident has reported potholes. On inspection there are many potholes qualifying for filling in and these have been reported.
- On the carriageway by the Wetherby Road/Mill Lane bus stop, there are three Yorkshire Water grates causing widespread vibrations when buses and lorries go over them. Identifying cause and a solution is being sought.
- A resident requested for a footpath to be cleared of debris on Wood Lane-Mill Lane
- CHURCH LANE – Cllr Hoyland was asked to follow up an incident involving a taxi tipping over the edge by the beck across the road from the Bingley Arms. She has reported and awaiting clarification whether anything can be done to mitigate this happening again. **Resolved** to refer the issue to LCC Ward Cllrs.
- A resident has asked if work can be done on the banking opposite the Church. Cllr Robinson agrees work needs doing and COVID probably interrupted the schedule. LCC has confirmed that it is on the schedule of works.
- KESWICK COURT – It has been clarified the situation with regard to a 'Private' road.
- WAYSIDE MOUNT/FIELD AREA - FOOTPATH 18 – Residents have raised concerns both with regard to fallen branches overlapping the bridleway and the amount of water pooling near the old gate. The lopped branches were moved back from the bridleway. With regard to the pooling water, it is appreciated that this bridleway is particularly useful for some to access Wetherby Road buses etc. and the frustration when areas are badly pooling. As this comes under the remit of PROW, advice has been sought.
- Hedge growth along the area of the school is causing problems for vehicles. Cllr Hoyland has reported and Parks and Countryside have confirmed that they will look in to this and whatever the outcome keep us informed.
- A resident informed us of broken handrail on Footpath 16 - (Woodacre Lane to Cornmill, Callister Hall exit). This was reported to PROW who confirmed PROW and Leeds Voluntary Footpath Rangers have done work previously and will inspect the handrail and ascertain the extent of the work required. It was agreed that this needs to be dealt with asap and if LCC do not carry out the work, arrangements will be made with a local contractor.
- It was noted that the works on Hetchell View have been completed and the area is now cleared.

d) Possibility of bridleway/footpath on field bordering A58 (DD)

No update.

e) Village Pond (MB)

Cllr Bosomworth reported that a family who would like to install a memorial bench have agreed to fund an information board and he has supplied some data for it.

f) PACT Meeting (CS)

Cllr Sidle reported that the minutes and crime report has been circulated. The recent meeting dealt mainly with fly tipping and all agreed that the actions LCC are taking seem positive and hopefully will see some results.

It was noted that the Police want all crime to be reported to include in their statistics and ensure that they are supporting the areas where needed.

It was noted that there are doorstep sellers in the village. This was discussed and Cllr Sidle agreed to enquire about this.

g) Rights of Way action group (MB)

Disused railway line Bardsey to Thorner - Cllr Bosomworth reported that K. Windett, (Rights of Way Consultant) has submitted her initial assessment which concludes that the discussed railway line is a well-used local resource and has the potential for development and protection to provide a recreational and sustainable transport route. She suggested completing a DMMO application and this was discussed. It was **resolved** to consider this further at the next meeting to allow Cllrs time to read the report as it had only been received that day.

East Keswick to Collingham – Cllr Bosomworth has suggested that the group adopt the name Active Travel as it ties in with both national and local government initiatives. No formal decision has been taken. It was noted that the group meeting was being held at the same time as the PC meeting so he was unable to attend.

Wyke Lane – Cllr Stentiford reported that he has made enquiries to find out who owns a piece of land on one section of the proposed path. The route of the path was discussed and Cllr Stentiford agreed to pursue it further to give an update at the next meeting.

h) Village Consultation on future spending (KO)

Cllr Sidle confirmed that the completed forms can be handed in at Callister Hall but it needs to be clear that it is a Parish Council initiative.

Resolved to launch the survey on the website and pay for an insert in the village magazine. The deadline for completed forms will be May 2022.

i) Vegetation restricting access to Bingley Arms & Cornmill Ginnel (BH)

Resolved to remove Bingley Arms ginnel from the agenda and include Cornmill Ginnel on the next agenda as Cllrs would like Cllr Tatmans input to agree what works need to be carried out and how often.

j) Road crossing on A58 near Mill Lane (BH)

Resolved to contact LCC again as Cllr Hoyland has not received a response.

k) Leeds Festival

It was noted that ELOR works will be completed before Leeds Festival. The Clerk agreed to enquire about the allocation of festival tickets.

2122/19 To receive an update on the following standing agenda items and agree any necessary action:

a) Park Field (MW)

Cllr Ward confirmed he will obtain a quote for a bench.

b) Playground (MW)

Cllr Ward reported that he has sent LCC the play inspection report which outlines the repairs that are needed but is awaiting a response. The Clerk confirmed she has the details of LCCs preferred contractors and will send Cllr Ward the details.

c) Web Site (CS)

Cllr Sidle reported that he has included a post about the hedges and will publish the Annual Parish Meeting details.

d) Sports Club (MB)

Cllr Bosomworth confirmed that the Fun Day is now called Gala Day.

2122/20 Matters requested by Councillors and Clerk

a) To consider and agree arrangements for the Queens Platinum Jubilee (ES)

Resolved to purchase and install a Jubilee bench on Black Moor Lane. A site survey will be carried out.

Bunting was discussed and all agreed that it would be a good idea to liaise with other groups in the village.

b) To agree arrangements for the Annual Parish Meeting and the Annual Report (Clerk)

Resolved that the APM will include a Chairmans and financial report. Cllr Stentiford gave his apologies for the meeting.

The Clerk offered to prepare an Annual Report and asked Cllrs to let her know their preferred format.

c) To agree key items for the agenda of the shortened PC meeting following the APM (ES)

Resolved to agree the agenda items at a later date.

d) To agree to appoint a payroll provider and agree any necessary arrangements (Clerk)

Resolved to appoint a payroll provider. The Clerks pension and home working allowance contribution was agreed.

2122/21 To consider and approve the following policies and procedures:

a) Standing order

Resolved to defer to the next meeting.

b) Financial Regulations

Resolved to defer to the next meeting.

2122/22 Planning matters

a) To consider and decide upon the following applications:

Application Reference	Address	Proposal	Decision
21/09291/FU/NE	Deepdale, 8 Woodacre Crescent	Certificate of Lawful Development for SS infill extension to rear	This application has been withdrawn

22/01347/FU/NE	Deep Dale 8 Woodacre Crescent	Alterations including single storey rear extension	Neutral comment
22/01241/FU/NE	15 Bankfield	Two storey rear extension; Single storey side extension	Objected
22/00141/FU/NE	The Old Vicarage The Ginnel	Alterations including single storey side extension; Single storey rear extension	Neutral comment
22/01130/FU/NE	Whin View Woodacre Crescent	Raising roof height creating a second-floor extension with dormer window to rear	Neutral comment
22/01153/FU/NE	30 Bankfield	Raising roof height to enable loft conversion to habitable rooms; dormer windows to rear; insertion of new second floor side window	Objected
22/01464/FU/NE	5 Meadow Close	Two storey rear extension	To be agreed
21/09199/FU/NE	Rigton Farm, Mill Lane.	Small extension and patio extension	This application has been withdrawn

b) To note decisions made by LCC:

i. Approvals

The following approvals were noted:

21/07529 – 1 Meadow Close

21/09836 – The Larches, Wetherby Road

ii. Refusals

None.

iii. Appeals

The following appeals were allowed:

21/05434 – Lyncroft, Scarsdale Lane

21/03544 – Plot 24, Wayside Crescent

2122/23 To consider correspondence received and agree any necessary arrangements

a) To consider and agree the Bardsey Tennis Club lease renewal

Resolved to agree a 25 years lease and as requested, renew the lease one year early. The Clerk was requested to contact the solicitor to begin arrangements.

2122/24 To receive an update from Parish Councillors

Cllr Stentiford raised the Ukraine situation and this was discussed. It will be included on the next agenda.

2122/25 To notify the clerk of matters for inclusion on the agenda of the next meeting

The Clerk will email all Cllrs in advance of the next meeting to request agenda items.

2122/26 To confirm the date of the next meeting as 20th April 2022 at 8pm

Resolved that the next meeting is to be held on 20th April 2022 at 8pm.

Appendix 1

Payee	Details	Amount
R. Crabtree	Salary	TBC
HMRC	PAYE & NI	TBC
Biffa Waste Disposal (DD)	Waste collection at VH	£71.44
Biffa Waste Disposal (DD)	Waste collection at VH	£169.57
Plusnet (DD)	Wi-fi	£22.99
I.P.I	Play inspection	£102.00

YLCA	Training – D. Danby	£22.50
Bardsey Sports Club	CCTV contribution	£664.50
GGs Groundcare	Grounds maintenance	£1487.50
K. Windatt	Fees – Rights of Way	£375.00
E. Stentiford	Defib Pads	£49.00