



## **BARDSEY CUM RIGTON PARISH COUNCIL**

**Minutes of the Parish Meeting held on Wednesday 20<sup>th</sup> April 2022 at 8pm in the Village Hall.**

Commenced: 8.15pm

Concluded: 9.15pm

**Present:** Cllrs Stentiford, Osborne, Flockton, Ward, Tatman, Denby and Bosomworth.

### **Public Participation**

No public were present

### **2122/27 Introduction from the Chairman**

Cllr Stentiford welcomed all to the meeting.

### **2122/28 To receive any apologies and approve reasons for absence**

Apologies were received by Cllr Hoyland and Cllr Sidle and reasons were approved.

### **2122/29 Declaration of Interests**

#### **a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests**

None declared.

#### **b) To receive, consider and decide upon any applications for dispensation**

None received.

### **2122/30 To confirm the minutes of the full council meeting held on 16<sup>th</sup> March 2022 as a true and accurate record.**

**Resolved** to approve the minutes of the meeting held on 16<sup>th</sup> March 2022 as a true and accurate record.

### **2122/31 Financial matters:**

#### **a) To approve the schedule of payments**

**Resolved** to approve the schedule of payments. See Appendix 1.

#### **b) To approve the bank reconciliation and budget comparison**

It was noted that the Clerk had not received the latest bank statement. The report will be submitted at the next meeting.

#### **c) To agree an additional bank signatory**

**Resolved** that Cllr Stentiford, Cllr Bosomworth and the Clerk are to be bank signatories.

#### **d) To consider and agree the updated Asset register**

**Resolved** to approve the Asset Register with amendments.

### **2122/32 To receive an update on the following ongoing issues and decide further action where necessary:**

#### **a) SIDS (CS)**

The Clerk reported that LCC have agreed to send a street lighting team to investigate and repair the faults if possible. Cllr Bosomworth provided a statistics report for December to February.

#### **b) Highways (BH)**

Please see APM minutes for the full Highways Report.

Cllr Bosomworth requested that gully cleaning is included on the next agenda.

#### **c) Village Survey (KO)**

Cllr Osborne reported that there has been approximately 80 responses and the current results were discussed.

**2122/33 To receive an update on the following standing agenda items and agree any necessary action:**

**a) Playground (MW)**

Cllr Ward reported that he is going order the additional bins. He has been unable to obtain quotes for the repairs to the playground equipment and the Clerk will send details of another contractor to contact.

**2122/34 Matters requested by Councillors and Clerk**

**a) To receive an update about the Tennis Club lease (CS)**

The terms of the lease were discussed.

**Resolved** that Cllr Denby is going to prepare the terms of the lease for the Clerk to send the solicitor, using a format similar to the Bowling Club lease.

**b) To receive an update about the Wi-fi installation at the Village Hall (CS)**

Cllr Osborne reported that the Wi-fi has been installed and it is working. He is going to change the name and password. The Clerk confirmed the contract for the previous provider has been cancelled.

**c) To consider and agree to grant £550 annually towards the printing costs of the Village News magazine (LF)**

The Cllrs considered reinstating the grant towards the costs of the Village News magazine.

**Resolved** that the PC requires further information and Cllr Flockton agreed to contact the church for the costings and send an invite to the next meeting.

**d) To consider and agree arrangements regarding CCTV in the village (BH)**

**Resolved** that the PC has no power to take action on this matter.

**e) To consider and agree the arrangements for Cornmill Ginnel (MB)**

Cllr Tatman reported that he has had a site visit with the contractor and they have provided a quote of £1400 to carry out the required works. GT has spoken to LCC, who have confirmed that the PC requires permission from Highways to carry out the work and he is waiting for a response.

**Resolved** that the PC agrees the quote of £1400 and if permission is granted, GT will request the contractor to carry out the works.

**2122/35 To consider and approve the following policies and procedures:**

**a) Standing orders**

**Resolved** to adopt the policy and it will be reviewed within the next year.

**b) Financial Regulations**

**Resolved** to adopt the policy and it will be reviewed within the next year.

**c) Statement of Internal Control**

**Resolved** to adopt the policy and it will be reviewed within the next year.

**d) Risk Assessment**

**Resolved** to adopt the policy and it will be reviewed within the next year.

**2122/36 Planning matters**

**a) To consider and decide upon the following applications:**

Application Reference	Address	Proposal	Decision
22/02290/FU/NE	9 The Dell	Alterations including single storey rear extension; conversion of garage to form habitable rooms, new roof on existing garage	Neutral comment
22/02325/FU/NE	3 Albans Close	Single storey side extension; Porch to the front; Alterations and additional window and doors	Neutral comment
22/01973/FU/NE	Highfield Margaret Avenue	Hip to gable extension including raising roof height; dormer window to rear; loft conversion to create habitable rooms	Neutral comment
22/02048/FU/NE	Cashna Green 20 Church Lane	Part first floor extension over existing; alterations including	Objected

		dormer window to front and rear; raising of ridge and eaves height to existing; insertion of window to first floor rear	
22/01662/FU/NE	Hillrise Mill Lane	Single storey front, side and rear extension with rooms in roof space and dormer windows to front and rear	Neutral comment
22/01745/FU/NE	Fairfields Rigton Green	New porch to front; new first floor window to front; single storey infill extension; new dormer windows to rear and new ground floor bi-folding doors with raised patio area and balustrade to rear	Comment with conditions attached.
22/01503/FU/NE	Wheatfields Tithe Barn Lane	Erection of one dwellinghouse	Objected
22/02417/FU/NE	Healaugh Margaret Avenue	Alterations including hip to gable roof extension to form first floor including enlarged loft space; two storey rear extension incorporating lower ground floor extension and roof terrace with glass balustrade at first floor: two storey front extension with feature glazing; roof terrace to rear with altered steps position; new juliet balcony and french window at first floor to rear; change of use of garage to habitable room	No decision made
22/02326/FU/NE	Fleet House Keswick Lane	New 1.8 metre high fence with 1.9 metre high stone posts to the front of property	No decision made

**b) To note decisions made by LCC:**

**i. Approvals**

**The following approvals were noted:**

22/00460 - 6 Hetchell View

22/00923 - 8 Bankfield

**ii. Refusals**

None.

**iii. Appeals**

**The following appeals were refused:**

21/06175 - Land Adj West Field

**2122/37 To receive an update from Parish Councillors**

Cllr Tatman reported that the bridge in Hetchell Wood is damaged further. Cllr Osborne agreed to take photos and send to Cllr Hoyland to report to LCC.

It was noted Cllr Bosomworth has arranged for a pond flora and fauna survey to be carried out for £80. This was authorised under the Standing Orders.

Cllr Bosomworth reported that the Active Travel Group asked to see the report for the disused railway link and will

forward it to them after meeting. The cost of the project was discussed and all agreed in principle for the PC to contribute one third of the cost.

**2122/38 To notify the clerk of matters for inclusion on the agenda of the next meeting**

- Gulley cleaning

**2122/39 To confirm the date of the next meeting as 18<sup>th</sup> May 2022 at 7pm**

**Resolved** that the next meeting is to be held on 18<sup>th</sup> May 2022 at 7pm.

**Appendix 1**

**Schedule of Payments  
April 2022**

**Below is a list of payments to be approved:**

<b>Payee</b>	<b>Details</b>	<b>Amount</b>
R. Crabtree	Salary - March	£2819.09
HMRC	PAYE & NI	£820.14
Biffa Waste Disposal (DD)	Waste collection at VH	£71.44
Biffa Waste Disposal (DD)	Waste collection at VH	TBC
Plusnet (DD)	Wi-fi	£22.99
GGG Groundcare	Collect Filing cabinet	£50.00
E. Stentiford	Defib Store – Defib pads	61.20
YLCA	Membership	£599.00
Bradford Community Payroll	Payroll fees	£134.40
Zurich	Insurance	£1253.62
R. Crabtree	Expenses – Stamps and stationary	£27.32
Nest	Pension	£100.41
R. Crabtree	Salary – April	£707.30
HMRC	PAYE & NI	£182.97
Nest	Pension	£25.10
BT	Wi-fi	£39.98
C. Sidle	Printing costs for survey	£43.16