



BARDSEY CUM RIGTON PARISH COUNCIL

Minutes of the Meeting of Bardsey Cum Rigton Parish Council held on Tuesday 13th December 2022 at 7pm in the Village Hall.

2223/081 To agree to co-opt a Councillor and sign the Declaration of Acceptance

Agreed – and declaration signed

2223/082 Introduction from the Chairman

The Chairman welcomed Mrs Jeanne Jackson to her first Parish Council meeting. He also thanked all the Councillors for the hard work they had put in over the year and wished them all a very Happy Christmas.

2223/083 Public Participation

No members of the public were in attendance

2223/084 To receive any apologies and approve reasons for absence

Apologies were received from Cllr Osborne and reasons were approved.

2223/085 Declaration of Interests

None received

2223/086 To confirm the minutes of the full council meeting held on 16th November 2022 and the special meeting held on 22nd November 2022 as a true and accurate record.

Confirmed

2223/087 Financial matters

- a) To approve the schedule of payments (Appendix 1)
Approved
- b) To approve the latest bank reconciliation and budget comparison (Appendix 2)
Approved
- c) To consider the budget proposal for 2023-2024 (Appendix 3)
Initial thoughts on the budget were positive and it will be brought back to the January meeting for approval.
- d) To discuss and consider the precept for 2023-2024
This will be left until the January meeting when Leeds will have set their council tax.

2223/088 To receive an update on the following ongoing issues and decide further action where necessary:

- a) Purchase of land adjacent to the School by East Keswick Wildlife Trust (ES)
EKWT, with support from the Parish Council have agreed a price to purchase the piece of land opposite the School, alongside Woodacre Lane. The Parish Council will provide 10% of the purchase price which is around £300,000. The exact sum will be confirmed by EKWT within the next few days. (Note – the day following the meeting EKWT confirmed the purchase price as £302,000 making our 10% agreed payment £30,200)
- b) SIDS (MB)
MB presented data from the 4 SIDS units from August through to December as follows:

Direction of Travel	Start Date	Start Time	End Date	End Time	Number Vehicles	Percent >30mph	85 th Centile	Max. Speed
North	22/08/2022	15:00	17/10/2022	19:00	54,581	46	36	85
South	21/08/2022	20:00	17/10/2022	19:00	57,758	66	37	84
West	30/08/2022	18:00	17/10/2022	18:00	32,880	20	31	77
East	30/08/2022	18:00	17/10/2022	18:00	34,565	42	35	73

Direction of Travel	Start Date	Start Time	End Date	End Time	Number Vehicles	Percent >30mph	85 th Centile	Max. Speed
North	26/10/2022	13:00	09/12/2022	18:00	54,075	44	35	86
South	03/11/2022	21:00	09/11/2022	18:00	27,904	62	37	75
West	17/10/2022	18:00	09/12/2022	18:00	34,459	17	31	62
East	17/10/2022	18:00	09/12/2022	18:00	35,067	37	34	65

Data for southbound traffic does not appear correct. Approximately one week's less data than northbound, but roughly half the number of vehicles. Whilst a relatively high percentage exceeded the 30 mph limit the 85 percentile figure showed a maximum value of 37 mph for vehicles on the A58.

c) Allotments (MB)

MB reported that LCC have not yet confirmed that the letter has gone to the allotment holders and he has chased them yet again.

d) Highways (BH)

A58 –

- Mill Lane to Rigton Bank – still chasing up the issues along this area with Trishna Rycroft LCC and also concerns with regard to narrowing footpath through Bardsey.
- Sinking drain by Rigton Bank bus stop reported
- Crossing request – situation still the same – not expecting feedback until January

A58/CORNMILL LANE – There is concern with regard to the unstable condition of Cornmill Lane owners trees etc along the side of the A58. Advice has been sought from LCC Environment Agency

CHURCH LANE – All Hallows Church sought BPC's feedback with regard to an application for a disabled bay by the church. Kasia Speakman, Senior Transport planner LCC, confirms location proposed is by the church just beyond the dropped kerb which appears to be the most suitable location.

CORNMILL GINNEL – followed up collection of coping stones removed after attempted theft and still held by former Cllr Chris Sidle Arrangements are being made with Nick Wood, Seacroft Highways to collect.

FIRST AVENUE – Grit bin – Blue bins are not refilled directly through LCC grit filling. Advised dealt with by local Housing Office through our Ward Councillor. Has been referred to our local Highway Ward Councillor.

KESWICK LANE – Cllr Bosomworth asked for an issue with potholes near A58 to be followed up. This is a regular moveable problem in this area usually due to underground springs.

- Request by resident for dropped kerbs connecting Keswick Lane to East Keswick – although a meeting was held and seemed positive as yet no further update

RIGTON BANK – Chris Procter, LCC Senior Traffic Engineer, has feedback that 'narrow' road signage will be introduced, some edge of carriageway lining and other road markings and also will be included in the 20 mph zone.

99/98 buses – Cllr Flockton was able get reassurance from Cllr Hayden, LCC Executive member for Infrastructure and Climate, buses will continue to pass by City Square eventually using Infirmary Street and Park Row to/from Bond Street. It is felt it should enable buses to be more reliable as there will be a 'bus gate' and will not be stuck in congestion in City Square. However, there are still several areas of uncertainty and further clarification would be sought from Cllr Hayden.

Transdev was looking into using Leeds City Bus Station and other changes. Reassurance is being sought from Cllr Hayden the plans will not be changed as they give greater access to more parts of Leeds City Centre.

e) Possibility of bridleway/footpath on field bordering A58 (DD)

No further progress on this but MW raised the issue with DD as to whether he thought the landowners (Lady Hasting's Trust) might look favourably on the Parish Council buying a strip of land alongside the beck on which to create a right of way DD will pursue the matter.

f) Village Pond (MB)

The memorial information board has been produced. MB asked the family if they wanted it installing and a small unveiling ceremony now, or in the Spring of 2023. They have opted for the latter and MB has asked Deep Blue for an interim invoice, which they have produced for 50% of the total cost i.e. £250. MB asked the PC to authorise payment which the family will reimburse. This was agreed.

Mark Hullah will be asked to clear the inlet and outlet.

g) PACT Meeting (DD)

h) Active Travel group (MB)

Nothing to report

i) Village Consultation on future spending (KO)

In the absence of Cllr Osborne this was deferred to the next meeting when it will be higher up the agenda.

j) Road crossing on A58 near Mill Lane (BH)

Feedback from LCC is not now expected until January.

k) Tennis Club Lease (LF, MB, KO)

MB reported that he had forwarded the digital map to Nick Dyson and asked what, if any, further information he requires.

2223/089 To receive an update on the following standing agenda items and agree any necessary action:

a) Park Field (MW)

Nothing to report

b) Playground (MW)

Nothing to report

c) Sports Club (MB)

Unfortunately, the Club was broken into on the evening of 6th December. A kitchen window was broken, internal doors damaged and the till drawer taken. The perpetrator was caught on CCTV, but his face was not clearly visible. The Club has been made safe and the till drawer replaced. MB will keep the PC informed of costs associated with the repairs.

2223/090 To consider matters requested by councillors/Clerk and agree any necessary action:

a) Possibility of giving a grant to EKWT for initial work on the land purchased adjacent to the School (ES)

Councillors were positive about giving a grant to support work by EKWT on the recently purchased Foster's Field. However, before any money was allocated the PC wanted clarification on what the specific work would entail.

b) Setting up a system for snow clearing (MW).

Bardsey Tree Services are offering a snow clearing service for £70/hr and it is anticipated that clearing in Bardsey will take about 3 hrs. It was agreed that we go ahead with the provision and leave it to Bardsey Trees judgement as to when this is necessary. MW will contact Bardsey Trees.

c) Winter warmer sessions in the Sports Club and Village Hall (MW).

The Sports Club and Village Hall were happy to provide space to host the sessions but MW had made enquiries with the WI and he thought it would be difficult to staff it. It was decided not to take it further at this stage.

d) Local Care Partnership

MB had sent the text shown in Appendix 4 to Village News and posted it on the Village Facebook page. Councillors were happy to have this loaded onto the PC site.

MB has asked how the LCP will feed into the Integrated Care Board.

2223/091 Planning matters

a) To consider existing applications and decide upon new applications and to note decisions made by LCC.

Application no.	Address	Notes
<i>New Applications</i>		
22/06988	14 Congreve Way	An application to demolish the attached garage and construct a 2 storey extension. We suggest object to the front window and condition the side windows to be obscure glass and request random stone rather than render to the elevations.
22/06735	Briar Bank, Mill Lane	An application to construct a double garage in the front garden set into the sloping site. A precedent has been set next door where there is a similar garage albeit slightly smaller but the additional size is not considered an issue. A neutral comment is suggested.
<i>Existing applications</i>		
21/08911	Spear Fir Farm, Spear Fir.	This is an outstanding application for amendments to an approved scheme and where the applicant has appealed on the grounds of non-determination. The appeal has been dismissed and the application refused.
22/05791	9 Meadow Close	This application for a large 2 storey extension has been approved.
<i>Appeals lodged</i>		
21/08911	Spear Fir Farm Spear Fir	As above, The appeal has been dismissed .
<i>Enforcement</i>		
	1 The Drive	New whips have been planted but the high fence remains in its existing position. We have commented to enforcement to this effect.
	4 Scarsdale Lane	The application for minor amendments was approved subject to a condition that all new external stonework should match existing. The works continued including coursed stonework as opposed to the existing random stonework, Enforcement were advised but we were told that if the applicant appealed this condition it would be allowed. This issue has been taken up with Cllr Ryan Stephenson as there would seem no point in making a condition if it cannot be enforced. Concern here is that the majority of the houses in the Congreves and Scarsdales are of random stone and the coursed stone looks out of place.
	Rosehurst, Margaret Avenue	A large metal frame has been constructed in the rear garden and close to Wetherby Road. It would appear to possibly be for a garden room and raised patio area.. Enforcement requested that an application be submitted by 14 October but no such application has been made. We have chased Enforcement to establish what they are intending to do.

2223/092 To consider correspondence received and agree any necessary action

Nothing received

2223/093 To adopt the following policies and procedures:

a) Terms of Reference for the Planning Working Party

The terms of reference proposed by Cllr Denby were considered appropriate by the PC and will be approved at the January meeting.

2223/094 To receive an update from Parish Councillors

Nothing to report.

2223/095 To notify the clerk of matters for inclusion on the agenda of the next meeting

2223/096 To confirm the date of the next meeting as 18th January 2023.

Confirmed – the meeting commencing at 7pm.

Appendix 1 - Schedule of Payments

December 2022

Below is a list of payments to be approved:

Payee	Details	Amount
GGS GROUNDCARE	Clearing trees from the railway line bridleway	£95.00
GGS GROUNDCARE	Collecting a filing cabinet from the previous Clerk and supplying timber for steps in Parkfield	£135.00
GGS GROUNDCARE	Grounds maintenance service	£1637.50
E Stentiford	Purchase of defib battery	£348.00
L Flockton	Planting flower beds	£58.32
Village Hall Committee	Annual grant	£3000.00
East Keswick Wildlife Trust	Grant towards the purchase of land adjacent to the School	£30200.00
North Yorkshire County Council	Software licence for Office	£664.88
Bardsey Stitching Group	Grant towards bunting for the Coronation	£500.00

Appendix 2 – Bank position

Bank Accounts

Date prepared: 11th December 2022

Balance as per bank statement at 11th December 2022

BANK STATEMENTS		
Community Account as at 11 TH December 2022	£69,232.05	
business Premium Account 30094013 as at 11 th December 2022	£2,535.10	
Business Premium Account 10750816 as at 11 th December 2022	£15,430.85	
Total		£87,198.00
Unpresented payments from 2021/2022	£10.00	
Closing balance as at 11 th December 2022		£87,188.00

Appendix 3 – Proposed budget for 23/24

Budget Heading	2020-2021 Actual	2021-2022 Budget	2021-2022 Current	2021-2022 Actual	2022-2023 Budget	2022-23 Current	2022-2023 Projected	2022-2023 Projected 12-12-22	Proposed Budget 2023-2024
Clerk Salary	£8,702.00	£9,000.00	£4,488.00	£10,211.93	£11,100.00	£5,683.38	£11,300.00	£11,100.00	£11,400.00
Clerks'/Cllrs' Expenses.	£39.00	£50.00	£103.25	£460.56	£100.00	£96.80	£100.00	£150.00	£200.00
Gen. Admin.	£99.00	£530.00	£163.55	£389.15	£300.00	£183.00	£300.00	£300.00	£400.00
Audit	£200.00	£200.00	£200.00	£200.00	£250.00	£450.00	£450.00	£600.00	£600.00
Subscriptions/Membership	£635.00	£650.00	£591.00	£591.00	£850.00	£599.00	£675.00	£850.00	£1,000.00
Playground	£95.00	£100.00	£21,462.00	£23,711.50	£1,000.00	£439.90	£524.90	£1,000.00	£1,000.00
Park Field		£500.00		£1,777.20	£2,000.00	£75.00	£75.00	£2,000.00	£2,000.00
Grants	£8,658.00	£8,450.00	£5,500.00	£5,500.00	£8,450.00	£690.00	£690.00	£8,000.00	£8,000.00
Allotments									£300.00
Asset Maintenance	£0.00	£300.00	£2,693.59	£874.00	£1,000.00	£101.00	£500.00	£500.00	£1,000.00
Miscellaneous		£2,000.00		£3,292.44					
- Village Hall	£1,375.90		£1,432.32		£2,000.00	£751.39	£967.76	£1,000.00	£1,000.00
- IT	£257.00		£1,146.90		£700.00	£225.00	£779.07	£800.00	£1,000.00
- Flower tubs	£119.10		£107.30		£150.00	£72.90	£72.90	£100.00	£200.00
Insurance	£1,211.00	£1,211.00	£1,232.04	£1,232.04	£1,300.00	£1,253.62	£1,253.62	£1,300.00	£1,500.00
Grass Cutting	£9,286.00	£7,500.00	£3,425.00	£4,912.50	£7,500.00	£525.00	£2,500.00	£2,500.00	£7,500.00
Remedial work in village		£2,000.00	£2,402.50	£4,222.09	£2,000.00	£1,562.50	£2,000.00	£2,000.00	£2,000.00
Miscellaneous					£1,000.00		£500.00		£1,000.00
Public Rights of Way project					£3,000.00			£5,000.00	£5,000.00
Information Board					£500.00				£500.00
Jubilee/Coronation								£1,500.00	£1,000.00
WI FI	£222.00	£350.00	£172.35	£245.74	£230.00	£117.30		£250.00	£300.00
VAT	£435.00	£600.00	£4,925.39	£5,796.09					
General reserves					£10,000.00		£10,000.00	£10,000.00	£12,000.00
Earmarked reserves					£15,000.00		£15,000.00	£15,000.00	£15,000.00
Totals	£31,334.00	£33,441.00	£50,045.19	£63,416.24	£68,430.00	£12,825.79	£47,688.25	£63,950.00	£73,900.00

Income

	2020-2021 Actual	2021-2022 Budget	2021-2022 Current	2021-2022 Projected Year end	2022-2023 Expected	2022-2023 Current	2022-2023 Expected	2022-2023 Expected	
Precept	£34,700.00	£34,700.00	£34,700.00	£34,700.00	£35,853.00	£36,435.00	£36,435.00	£36,435.00	
Rent	£465.00	£15.00	£240.00	£465.00	£465.00	£525.00	£1,065.00	£1,065.00	
VAT Refund	£3,139.00	£3,826.00	£435.13	£435.13	£5,000.00				
Bank Interest.	£8.00	£12.00	£0.88	£1.00	£10.00	£6.88	£6.88	£6.88	
Grants - LCC	£1,086.00	£672.00	£23,172.00	£23,172.00	£644.00				
CIL Money									
Grants		£500.00				£644.00	£644.00	£644.00	
Miscellaneous			£23.00	£23.00		£36.19	£36.19	£36.19	
Totals	£39,398.00	£39,725.00	£58,571.01	£58,796.13	£41,972.00	£37,647.07	£38,187.07	£38,187.07	

Appendix 4 – Local Care Partnership

Local Care Partnership (LCP) is the term adopted in Leeds to describe the model of joined-up working across health and care with teams delivering ‘**local care for local people**’; ‘**working in and with local communities**.’ This model builds on a strong history of joined up working between Leeds City Council, the NHS and the third sector (community organisations). There are 15 Local Care Partnerships in the Leeds areas covering a population of approximately 30-50,000 people. Each Local Care Partnership has its own unique identity which is shaped by the community, population, geography and local assets within the area.

All LCPs share the same key feature – a range of people working together, regardless of the employing organisation, to deliver joined-up collaborative care that meets the identified population’s needs. Each partnership includes statutory organisations, third sector (community groups) and elected members, alongside local people, to develop services that support people to access the right support when they need it and to thrive using their individual and community assets.

The Wetherby Local Care Partnerships meets regularly online and in person. All are welcome to join the Local Care Partnership in supporting the health and wellbeing for the people of Wetherby and surrounding area. Bardsey Parish Council is represented (mikebosomworth@bardseyparishcouncil.gov.uk) on the Wetherby LCP

More information about Local Care Partnerships is available by/from:

Email lcht.lcpdevelopment@nhs.net

Website : <http://www.leedslcps.org.uk>

Social Media: <https://twitter.com/LcpDevelopment> or <https://linkedin.com/in/lch-local-care-partnerships-development-team-067717238>

A directory of where help can be obtained with:

Housing

Maintaining your House and garden

Keeping active and well

Information and advice on a range of topics

Staying Independent

In your community

can be found on www.leedsdirectory.org or by telephoning 0113 3784610 or by emailing leedsdirectory@leeds.gov.org

Examples of help available from member organisations in the network include:

Debt or money advice, energy or utility advice from www.leedsmic.org.uk