



BARDSEY CUM RIGTON PARISH COUNCIL

Minutes of the Meeting of Bardsey Cum Rigton Parish Council held on Wednesday 18th January 2023 at 7pm in the Village Hall.

2223/097 Introduction from the Chairman

The Chairman opened the meeting and introduced the new clerk, Vicki Forbes to the councillors.

2223/098 Public Participation

One member of the public attended the meeting and expressed interest in 2 agenda items: 103 (b) and 103 (f). These items were brought forward for an update but are reported within 2223/103.

2223/099 To receive any apologies and approve reasons for absence

Apologies received from Cllr Tatman and reasons approved.

2223/100 Declaration of Interests

None received.

2223/101 To confirm the minutes of the full council meeting held on Tuesday 13th December 2022 as a true and accurate record.

Confirmed and signed by the Chairman.

2223/102 Financial matters

- a) To approve the schedule of payments (Appendix 1) - Approved
- b) To approve the latest bank reconciliation and budget comparison (Appendix 2) - Approved
- c) To consider the budget proposal for 2023-2024 (Appendix 3) - Approved
- d) To discuss and consider the precept for 2023-2024 – The proposed precept for 2023/24 is £40,050, an increase of 10%.

2223/103 To receive an update on the following ongoing issues and decide further action where necessary:

- a) Village consultation on future spending (KO)
Cllr Osbourne proposed a meeting place for the village and pros and cons for several sites were discussed. An area of 10 foot circular is required for a gazebo. Cllr Bosomworth to send map of sites. Cllr Osbourne proposed a formal process for residents to apply for grants to be adopted by the council and he agreed to draw up an application form.
- b) Purchase of land adjacent to the School by East Keswick Wildlife Trust (ES)
Proposal to set up a working group from the council and suggest a particular Parish Councillor for selection to act as a trustee on the board of East Keswick Wildlife Trust to give BPC a presence in EKWT

- c) SIDS (MB)
Eastbound SID on Keswick Lane is missing, presumably for repairs. Andrew Richardson at LCC to be contacted for an update. The 10k earmarked for reserves to be moved into the budget to finance SIDS maintenance in future.
- d) Allotments (MB)
Leeds CC has prepared a letter to be sent to allotment holders regarding the proposed change in management from Leeds CC to BPC. Provided agreement was reached between BPC and Leeds CC it was agreed to manage and bring site up to standard.
- e) Highways (BH)
Highways report is attached as Appendix 3
Grit required for bins. No response from Cllr Robinson. Clerk asked to find LCC department for bin filling.
- f) Possibility of bridleway/footpath on field bordering A58 (DD)
No further information, awaiting a reply from Carta Jonas
- g) Village Pond (MB)
The outlet pipe is working but the inlet is partially blocked. MB will contact Mark Hullah to clear any debris.
- h) PACT Meeting (DD)
January meeting cancelled and the next meeting is in February. Meetings are not minuted, just action points are produced.
- i) Active Travel group (MB)
No update.
- j) Road crossing on A58 near Mill Lane (BH)
A decision is expected this month.
- k) Tennis Club Lease (LF, MB, KO)
BPC 's solicitor and the Tennis Club are working towards the final version of the lease.

2223/104 To receive an update on the following standing agenda items and agree any necessary action:

- a) Park Field (MW)
- b) Benches to be purchased, similar in style as previous benches except the new ones will be in plastic. There is grant funding of £690 and an extra £150 will allow the purchase of 4 benches. It was agreed to ask Mark Hullah to install them..
- c) Playground (MW)
Nothing to report.
- d) Sports Club (MB)
Further to the break in, there will be £500 excess to pay on the Club's insurance. The window has been repaired but the internal fire doors and tracking still require repair.
- e) Foster's Field – addition proposed to standing agenda items
Agreed to make this a standing agenda item. Dealt with in 2223/103b

2223/105 To consider matters requested by councillors/Clerk and agree any necessary action:

a) 98/99 bus routes into the centre of Leeds (BH)

No action as yet on any possible changes to the 98/99 bus route. MB to speak to Transdev for an update.

2223/106 Planning matters

	New Applications	
22/08124	3 Albans Close	This is a minor variation to an earlier approved application where the size of the extension is slightly smaller. Works have already started and there is no issue, and as such a neutral comment is suggested
22/08146	Stone Gables, 8 Castle Grove	This application is to remove the existing small single storey bay window and replace it with a larger bay including a new roof. Our suggestion is to make a neutral comment
22/08246	Wood Garth, Wood Lane	The proposal is to alter the rear bay and convert the roof void including 2 roof lights and a gable window. It is considered that the only issue here is potential overlooking issues with the properties below in Hetchell Court and should any object BPC would support those objections. To date none have objected.
22/08221	Rosehurst, Margaret Avenue	Some time ago we objected to LCC Enforcement that a metal frame had been constructed for a 'Garden Room and patio'. Enforcement required them to submit a Planning application which they have now done. Unfortunately the information provided is limited and insufficient for us to make an informed judgement. We therefore propose an objection until sufficient information is provided whereupon BPC would make further comments.
22/08406	Briar Bank, Mill Lane	This is an application for a certificate of Lawful development for a detached garage to the side. There is no further information and BPC is not allowed to comment. It is likely that the garage has been there for at least 4 years without complaint and hence the application.
22/08069	17 Congreve Approach	This is an application to convert and extend the attached garage to form a utility room and to construct a new attached garage all in the front garden area. There is no issue in terms of the proposal except during construction. The bungalow is at the junction of 4 roads and on a blind corner and it will be extremely dangerous if construction vehicles are parked on the road/footpaths. Hence the proposed wording in the attached schedule.
	Existing applications	
22/06735	Briar Bank, Mill Lane	This application has been withdrawn.

	Appeals Lodged	
22/01973	Highfield Margaret Avenue	The application for a bedroom in the roof void was refused and the appeal has been dismissed.

2223/107 To consider correspondence received and agree any necessary action

None received.

2223/108 To adopt the following policies and procedures:

- a) Terms of Reference for the Planning Working Party (DD) – Agreed.

2223/109 To receive an update from Parish Councillors

The footpath between the traffic lights at Bank Top and Mill Lane is still very narrow due to over growth. Clerk to contact LCC

2223/110 To notify the clerk of matters for inclusion on the agenda of the next meeting

2223/111 To confirm the date of the next meeting as Wednesday 15th February at 7 pm

The next meeting was confirmed as Wednesday 15th February at 7 pm.

The meeting closed at 9.00pm

Appendix 1 - Schedule of Payments

January 2023

Below is a list of payments to be approved:

Payee	Details	Amount
North Yorkshire County Council	11 annual licences for Microsoft Office 2023	£664.88
Bradford Com Payroll & Accts	Monthly payslip and RTI fees	£30.00
GSS Groundcare Ltd	Cut back brambles in Park Field	£100.00
V A Forbes (Clerk)	BT Village Hall Nov/Dec	£107.39
V A Forbes	Salary (Jan)	£661.53
HMRC	PAYE	£168.40
NEST	Pension	£22.60

Appendix 2 – Bank position

Bank Accounts

Date prepared: 11th January 2023

Balance as per bank statement at 11th January 2023

BANK STATEMENTS		
Community Account as at 11 th January 2023	£69,171.58	
Business Premium Account 30094013 as at 11 th December 2022	£2,535.10	
Business Premium Account 10750816 as at 11 th December 2022	£15,438.85	
Total		£87,145.53
Unpresented payments from 2021/2022	£10.00	
Payments pending from December 2022	£37,888.70	
Closing balance as at 11 th January 2023		£49,246.83

Appendix 3 - Highways Report

January 2023

A58 – CROSSING – Chris Proctor, LCC Senior Traffic Engineer has feedback, the pedestrian crossing review has not yet been completed, so does not have any further update at present on what schemes have achieved funding for the upcoming financial year.

A58 – MILL LANE-RIGTON BANK – although some ground work has been done in the area beside the footpath and has made a difference will be following up some parts with LCC Trishna Rycroft, as if left could still be an issue during the summer months. Also work still needs to be done to establish the footpath to its original width.

A58 – CHURCH LANE – GINNEL – some areas of footpath on this part of the A58 have narrowed and verge encroachment needs removing which is being pursued with LCC.

A58 – drain cover on the highway by Rigton Bank bus stop is in a disintegrated state and has been reported to Eleanor Jordan, LCC Highway Maintenance (Drainage) for urgent action.

CORN MILL GINNEL – the original coping stones removed by residents after the attempted theft have been collected by LCC

FIRST AVENUE - Blue grit bin has still not been refilled. Blue bins are not included in the general grit bin schedule and have been advised by LCC needs to be pursued through LCC Housing and our local Councillor. This procedure is proving problematic and because of the time of year and problems snow and ice can cause in the area by the A58 it needs to be discussed further. I have discussed this with GGS and they would be in a position to supply grit and this could be an answer in the short term. GGS supply grit in many other situations and areas..

RIGTON BANK – signage etc is still expected to be completed in February

DRAINS

Blocked drains in the following areas have been reported to Ali Baz, LCC Operational Supervisor (Gullies)

A58 – traffic lights to Mill Lane, both sides of the road have some blocked drains

MILL LANE - although drains below Margaret Avenue appear to have been cleared there are drains above this area that are blocked

WOODACRE LANE – blocked drains, Woodacre Crescent – Church Lane, have been reported

OTHER

98/99 bus service – although reassurance has been received from LCC the current route will be maintained clarification is needed as Transdev was surveying for a change to Leeds City Bus Station. Also advised no longer limited stops and concerns last buses from Wetherby 22.10 so wouldn't service Wetherby Cinema schedule which would affect residents of all ages. It is believed the time is scheduled so the Transdev bus can return to its depot

For information I have included some information I received from an East Keswick resident, who raised this with me.

"I am not aware of any changes yet, and I have heard nothing from Cllr Sam Firth who I raised a lot of this with back at the time of the changes.