



BARDSEY CUM RIGTON PARISH COUNCIL

The Next Meeting of Bardsey Cum Rigton Parish Council will be held on
Wednesday 21st June 2023 at 7pm in the Village Hall.

AGENDA

2324/019 Introduction from the Chairman

2324/020 Public Participation

A public session will commence for 10 minutes to receive comments from members of the public who attend.

2324/021 To receive any apologies and approve reasons for absence

2324/022 Declaration of Interests

- a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
- b) To receive, consider and decide upon any applications for dispensation

2324/023 To confirm the minutes of the full council meeting held on 17th May 2023 as a true and accurate record.

2324/024 Financial matters

- a) To approve the schedule of payments (Appendix 1)
- b) To approve the bank reconciliation and budget comparison up to 16th June 2023 (Appendix 2)
- c) To note the Annual Internal Audit Report for 2022/2023 included at page 3 of the Annual Governance and Accountability Return 2022/2023 (Appendix 3)
- d) To approve Section 1 - Annual Governance Statement 2022/2023 for Bardsey Parish Council on page 4 of the Annual Governance and Accountability Return 2022/2023 (Appendix 4)
- e) To approve Section 2 - Accounting Statements 2022/2023 for Bardsey Parish Council on page 5 of the Annual Governance and Accountability Return 2022/2023 (Appendix 5)
- f) To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, and the Transparency Code for Smaller Authorities. This includes:
 - Annual Internal Audit Report 2022/2023
 - Section 1 – Annual Governance Statement 2022/2023
 - Section 2 – Accounting Statements 2022/2023
 - Analysis of variances (Appendix 6)
 - Bank Reconciliation to 31 March 2023
 - Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

2324/025 To receive an update on the following ongoing issues and decide further action where necessary:

- a) Village meeting place (KO)
- b) SIDS (MB)
- c) Allotments (MB)
- d) Highways (BH) – to include school children crossing Keswick Lane from the public footpath
- e) Possibility of bridleway/footpath on field bordering A58 (DD)
- f) Village Pond (MB)
- g) PACT Meeting (DD)

- h) Active Travel group (MB)
- i) Road crossing on A58 near Mill Lane (BH)
- j) Tennis Club – to discuss resurfacing the tennis courts and other improvements

2324/026 To receive an update on the following standing agenda items and agree any necessary action:

- a) Park Field (MW)
- b) Playground (MW)
- c) Sports Club (MB)
- d) Bardsey Field (JJ) – To resolve the formalisation of BPC 10% interest in Bardsey Field
- e) Local Care Partnership Development (MB)

2324/027 To consider matters requested by councillors/Clerk and agree any necessary action:

2324/028 Planning matters

a) To consider and decide upon the following applications:

Application Ref	Address	Proposal
23/02973/FU/NE	18 Wayside Mount Scarcroft	Single storey extension, balcony and dormer window to front; two storey side extension; dormer window to rear
23/03054/FU/NE	11 Congreve Way	Alterations including the creation of new first floor level; balcony and balustrade to rear; replacement of flat roof over garage with pitched roof
23/02802/FU/NE	Rigton Carr Farm Wike Lane	Agricultural track with new access and gate
23/02935/FU/NE	Moor Lodge Caravan Site 103 Blackmoor Lane	Installation of ground mounted solar panels

b) To note decisions made by LCC:

- i. Approvals
- ii. Refusals
- iii. Appeals
 - 20/04754/FU Land Adjacent To West Field Bardsey Leeds LS17 9DX

2324/029 To review the following policies and procedures:

- a) Standing Orders
- b) Financial Orders

2324/030 To consider correspondence received and agree any necessary action

Items dealt with under 25 d) and 25 j)

2324/031 To receive an update from Parish Councillors

2324/032 To notify the clerk of matters for inclusion on the agenda of the next meeting

2324/033 To confirm the date of the next meeting as 20th July 2022 at 7pm