



BARDSEY CUM RIGTON PARISH COUNCIL

Minutes of the Meeting of Bardsey Cum Rigton Parish Council
held on Wednesday 19th April 2023 at 8.30 pm in the Village Hall.

Commenced: 8.30pm

Concluded: 9.15pm

Present: Cllrs Stentiford (Chairman) , Flockton, Hoyland, Jackson, Osborne, Tatman, Ward
Clerk: V. Forbes

2223/143 Introduction from the Chairman

Cllr Stentiford opened the meeting.

2223/144 Public Participation

No members of the public were present.

2223/145 To receive any apologies and approve reasons for absence

Apologies were received from Cllrs Bosomworth and Denby. Reasons were approved.

2223/146 Declaration of Interest

- a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
- b) To receive, consider and decide upon any applications for dispensation

There were no declarations of interest or applications for dispensation.

2223/147 To confirm the minutes of the full council meeting held on Wednesday 15th March 2023 as a true and accurate record.

This was confirmed and the minutes signed.

2223/148 Financial matters

- a) To approve the schedule of payments (Appendix 1) – **Approved**
- b) To approve the latest bank reconciliation and budget comparison (Appendix 2) - **Approved**

2223/149 To receive an update on the following standing agenda items and agree any necessary action:

- a) Park Field (MW)
The four new benches are installed. Another two benches are proposed.
- b) Playground (MW)
The cantilever swing and the gates should be repaired before the next meeting. Cllr Ward to inspect the reported splits in the swing seats.
- c) Sports Club (MB)
The Village Hall tables to be borrowed for the Coronation Event on 8th May 2023. Cllr Osborne

to deliver leaflets requesting volunteers.

d) Bardsey Field (JJ)

Cllr Jackson will ask EKWT for a completion date on the sale of the land.

2223/137 Planning matters

New Applications

Application Ref	Address	Proposal
23/01588/FU/NE	Rowley Grange Farm Wetherby Road Scarcroft	Conversion and extension of main barn to create new residential dwelling (Use Class C3); associated restoration and partial demolition of outbuildings including creation of carport and garage; site access improvements; provision of parking, landscaping and other associated Objection
23/01330/FU/NE	Stone Mill Tarn Lane Scarcroft	Alterations including part two storey, part single storey rear extension; single storey side extension; two storey front extension to create new entrance; alterations to fenestration including two new ground floor windows to side; new sliding doors to rear. Neutral
23/01330FU/NE	4 Scarsdale Lane	Part two storey part single storey side extension; part two part single storey front extension; single storey rear extension; attached garage to side and new drive access area to front.
23/01133/FU/NE	Cherry Trees Woodacre Crescent	Single storey front extension; conversion of garage to habitable rooms; conversion of loft to form habitabel rooms with rooflights to front; demolition of existing conservatory to rear and construction of single storey rear extension; patio area to rear. Neutral
23/01792/FU/NE	1A Second Avenue Bardsey Leeds	Removal of chimney; rooflights to front and rear. Neutral

23/02042/FU/NE	7 Grange Close	Single storey rear extension; Porch to the front; Alterations to windows and doors; Roof alterations; Decking area to the rear Neutral
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Approvals:

23/00388 Hillcrest, Tithe Barn Lane.
 22/08069 17 Congreve Approach
 22/04519 Shepcote Barn, 23 Blackmoor Lane

Refused:

22/08221 Rosehurst, Margaret Avenue

Withdrawn:

23/00353 The Brow, Rigton Bank.

2223/151 To receive an update from Parish Councillors

The Tennis Club Lease has been approved subject to signatures.

The wooden steps up the embankment in Park Field were noted as falling into disrepair.

2223/152 To notify the clerk of matters for inclusion on the agenda of the next meeting

None received

2223/142 To confirm the date of the next meeting as Wednesday 17th May at 7 pm

This was confirmed.

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Appendix 1 - Schedule of Payments

April 2023

Below is a list of payments to be approved:

Payee	Details	Amount
Biffa	Waste Collection	77.15
Rebecca Crabtree	Back Pay and Holiday Back Pay	452.55
YLCA	Annual Subscription	608.00
Bradford Community	Payroll Services	7.20
V A Forbes	Salary and HMRC	tbc
NEST	Pension Contribution (April)	22.60
L Flockton	APM expenses	tbc

Financial Report

Bank Reconciliation – End of Year

Prepared by: Victoria Forbes, Responsible Finance Officer

Date prepared: 18th April 2023

Balance as per bank statement at 31st March 2023

BANK STATEMENTS		
Community Account as at 31 st March 2023	£32,924.34	
Business Premium Account 30094013 as at 31 st March 2023	£2538.25	
Business Premium Account 10750816 as at 31 st March 2023	£15,458.01	
Total		£50,920.60
Unpresented payments from 2021/2022	£10.00	
Closing balance as at 31 st March 2023		£50,910.60
CASH BOOK		
Opening balance as at 1st April 2022	£60,131.10	
Add receipts (Precept £36,435.00, Grants £644.00, Interest £39.20, Rent £1065.00, DD Refund £36.19 CIL £5701.90, Sign refund £250.00)	£49,907.14	
		£110,038.24
Payments to date	£59,127.64	
Cash book closing balance as at 31 st March 2023		£50,910.60

Financial Update

The table below shows the Parish Councils expenditure to 31st March 2023 against the budget.

Budget Heading	2022-2023 Budget	2022 -2023 Current expenditure
Clerk Salary	£11,100.00	£8965.09
Clerks'/Cllrs' Expenses.	£100.00	£129.00
Gen. Admin.	£300.00	£262.00
Audit	£250.00	£450.00
Subscriptions/Membership	£850.00	£635.00
Playground	£1,000.00	£534.90
Park Field	£2,000.00	£1502.00
Grants	£8,450.00	£3940.00
Asset Maintenance	£1,000.00	£457.00
Village Hall	£2,000.00	£1429.33
IT	£700.00	£968.86
Flower tubs	£150.00	£121.50
Insurance	£1,300.00	£1,253.62
Grass Cutting	£7,500.00	£5504.20
Remedial work in village	£2,000.00	£1,711.50

Jubilee	£1,000.00	
Public Rights of Way project	£3,000.00	
Information Board	£500.00	£250.00
WI FI	£230.00	£117.30
General reserves	£10,000.00	
Earmarked reserves	£15,000.00	
Total	£68,430.00	£58,538.69

Please note: The difference to the expenditure amount on the bank reconciliation is due to the VAT

Signed Date