



## **BARDSEY CUM RIGTON PARISH COUNCIL**

**Minutes of the Meeting of Bardsey Cum Rigton Parish Council**  
held on Wednesday 19<sup>th</sup> July 2023 at 7.00 pm in the Village Hall.

**Commenced: 7.00pm**

**Concluded: 8.55pm**

Present: Cllrs Bosomworth (Chair), Denby, Flockton, Hoyland, Jackson, Osborne, Ward, 1 member of the public.

Clerk: V. Forbes

### **2324/34 Introduction from the Chairman**

Cllr Bosomworth chaired the meeting in Cllr Stentiford's absence. Cllr Bosomworth opened the meeting.

### **2324/35 Public Participation**

1 member of the public were present. They attended to discuss issues they are having with a LCC tree bordering their land. LCC did agree the tree needed felling. They have been having a continuing dialogue with LCC since January 2023 and seem to have had an array of excuses as to why the tree has not been felled. The meeting was appalled by the lack of action from LCC and agreed to report the issue to the Ward Councillors and request they take up the matter with LCC.

### **2324/36 To receive any apologies and approve reasons for absence**

Apologies were received from Cllr Stentiford and Tatman. Reasons were approved.

### **2324/37 Declaration of Interest**

- a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
- b) To receive, consider and decide upon any applications for dispensation

There were no declarations of interest or applications for dispensation.

### **2324/38 To confirm the minutes of the council meeting held on Wednesday 21st June 2023 as a true and accurate record.**

This was confirmed and the minutes signed.

### **2324/039 Financial matters**

- a) To approve the schedule of payments (Appendix 1) **Approved.**
- b) To approve the bank reconciliation and budget comparison up to 16<sup>th</sup> June 2023 (Appendix 2) **Approved.**
- c) To review the annual lease for the Bowling Club.  
**Resolved** to keep rent at the existing rate but to review in 2024.

**2324/040 To receive an update on the following ongoing issues and decide further action where necessary:**

a) Village meeting place (KO)

Three quotes have been obtained ranging between £6,500 and £11,000. Further information is required. Cllr Osborne to circulate the 3 designs and look into whether S106 monies maybe available for the project. It will take 4 weeks from order to delivery. Cllr Osborne to check the base of the table tennis table to see if it can be easily moved to join the exercise equipment at Park Field.

b) SIDS (MB)

There is a problem with the laptop not able to connect to the SIDS to collect traffic speed data.

c) Allotments (MB)

Still waiting for a reply from LCC on who should write to the allotment holders. There are no restrictions on where allotment holders live.

d) Highways (BH)

\*A58 – Mill Lane-Rigton Bank – Since reporting to LCC overhanging growth dangerously obstructing the footpath some work has been done to remove this.

\*A58 – Bus stop pooling. Emailed Ben Cornelly, Highways, stressing how bad the pooling has recently been and particularly due to the camber of the road the problem will not go away and only intensify as we progress through the year and become a greater hazard if the pooling freezes. Emphasised it is a busy major road and the particular impact on bus users. Only just over 18 months ago Highways put a lot of effort and work in to trying to resolve this eternal problem and sorry for all it did not resolve it.

\*A58 – Church Lane-Cornmill ginnel area on the A58 – many trees beyond the footpath towards the old railway embankment are in an unstable condition. Reported to LCC with photographs but as yet no response.

\*CHURCH LANE – by Russell Court – water leak was reported but as yet no action taken. Residents in the area feedback it has been looked at but will take time because the location will require traffic control measures.

\*FIRST AVENUE – PROW footpath 22, connecting First and Second Avenue – over growth from neighbouring garden obstructs parts of the footpath. This was reported to PROW who advised legislation requires Neighbouring owners of land to keep growth cut back so as not to encroach on the public's right of way and if necessary PROW can send a courteous letter but bearing in mind it is the nesting season.

\*RIGTON BANK – Highways still intend to install road narrowing signs.

\*BINGLEY GINNEL – it was feedback there were concerns with growth hampering access. At time of visit free access was possible, although cutting back will shortly be required but this will be after the bird breeding season.

\*EAST KESWICK to BARDSEY SCHOOL – At our last meeting there was parent representation with a request for assistance securing as safe as possible walking route for parents and children to Bardsey School from East Keswick. Difficulty with the gate, the area exiting on to Keswick Lane, road signage and hedge growth obstructing sightline were discussed. After BPC contacted landowner the hedge obscuring the sightline was immediately cutback. Assistance was sought from PROW who responded further information would be required before could assist.

e) Possibility of bridleway/footpath on field bordering A58 (DD)

Nothing to report.

f) Village Pond (MB)

A limb of an Ash tree has fallen across the pond. It was agreed to review the situation at the next council meeting.

g) PACT Meeting (DD)

The next meeting will take place tomorrow (20<sup>th</sup> July 2023)

h) Active Travel group (MB)

No progress to report.

i) Road crossing on A58 near Mill Lane (BH)

Chris Procter, LCC Highways, gave feedback that an application for an island on this occasion was not successful but the site remains on the list should a funding opportunity present itself. At the last meeting it was mentioned could Parish Councils contribute towards crossings. This has been followed up and Highways advised contributions can be made. Further information has been sought.

j) Tennis Club – to agree the quotation and proposed works schedule from Platt Construction, Cheshire dated 16<sup>th</sup> May 2023 to renew the tennis court surface. The quotation was reviewed. Thanks also to Hart Law for their services in renewing the lease which they have done non gratis.

**2324/041 To receive an update on the following standing agenda items and agree any necessary action:**

a) Park Field (MW)

Quotes received to replace steps and walkways. Quotes to be resent to Councillors. All works carried out at the same time will reduce overall cost. Also to include the resitting of the table tennis table.

b) Playground (MW)

The Nest has been replaced and a replacement link located. Cllr Ward to speak to previous councillor to suggest retailers for replacement parts.

c) Sports Club (MB)

There will be a Gala on 27<sup>th</sup> August. East Keswick Wildlife Fund will be holding a stand. Cllr Jackson will be at the stand.

d) Bardsey Field (JJ) A letter of thanks has been sent to all parties who donated to the field purchase. Nick Dyson of Hart Law is progressing the 10 % charge. There are several points which require clarification. A tour of the field took place the previous evening (18<sup>th</sup> July 2023) with 3 Parish Councillors in attendance. It is still early days for the future direction of the field but it is envisaged that general access will be limited to certain areas. The hedge on Woodacre Lane will be maintained by EKWT.

e) Local Care Partnership Development (MB)

Cllr Bosomworth attended a recent networking event. Parish Councils attendance has dropped off.

GP surgeries are appointing, or have appointed, care pathway advisers who are receptionists who have received additional training. They will advise patients on their best route to help, which may not be to see a GP, but another healthcare practitioner or a social care worker.

**2324/042 To consider matters requested by councillors/Clerk and agree any necessary action:**

None

**2324/043 Planning matters**

a) To consider and decide upon the following applications:

Application Ref	Address	Proposal
23/03867/FU/NE	1 The Drive Bardsey Leeds	Retrospective application for new boundary fence to side and rear. <b>Object</b>

b) To note decisions made by LCC:

i. Approvals

22/06986 12 The Dell

23/02686 14 Congreve Way

23/02237 Gill Beck, 6 Castle Fields

22/06986 12 The Dell

- ii. Refusals  
23/00825 The Ferns, Tythe Barn Lane
- iii. Appeals  
23/00529 Hoover on the Hill, Brandon Crescent

**2324/044 To adopt the following policies and procedures:**

- a) Grant Award Policy

It was agreed to postpone to the next council meeting.

**2324/045 To consider correspondence received and agree any necessary action**

None Received

**2324/046 To receive an update from Parish Councillors**

It was agreed that the twinning with Kisdorf has come to a conclusion. Any replacement signs in future need to remove the mention of Kisdorf.

**2324/047 To notify the clerk of matters for inclusion on the agenda of the next meeting**

None received.

**2324/048 To confirm the date of the next meeting as 20<sup>th</sup> September 2023 at 7pm**

The next meeting was confirmed as 20<sup>th</sup> September 2023 at 7pm at the Village Hall.

## Appendix 1

### BARDSEY CUM RIGTON PARISH COUNCIL

#### Schedule of Payments July 2023

Below is a list of payments to be approved:

Payee	Details	Amount
V Forbes	Salary - July	TBC
HMRC	PAYE & NI July	TBC
NEST	Pension Contribution	£22.60
Biffa Waste Disposal (DD)	Waste collection at Sports Club	£77.15
GGs Groundcare	Garden Maint, Grass Cutting, Bin emptying	£2325.00
Bradford Community Payroll	Monthly payroll x 3, year-end processing	£68.40
Bradford Community Payroll	Auto enrolment monthly fee x 3	£7.20
Cllr G Tatman	Mileage expenses 36 miles x 45p	£16.20
Cllr L Flockton	2 x planting barrels	£60.00
V Forbes	Stationery (2 files, dividers, doc wallets)	£19.75
BK Growers	Plants	TBC

## Appendix 2

### Financial Report

#### Bank Reconciliation

Prepared by: Victoria Forbes, Responsible Finance Officer

Date prepared: 18<sup>th</sup> July 2023

Balance as per bank statement at 18<sup>th</sup> July 2023

BANK STATEMENTS		
Community Account as at 18 <sup>th</sup> July 2023	£67,662.84	
Business Premium Account 30094013 as at 18 <sup>th</sup> July 2023	£2,543.54	
Business Premium Account 10750816 as at 16 <sup>th</sup> July 2023	£15,490.24	
Total		£85,696.62
Unpresented payments from 2021/2022	£10.00	
Closing balance as at 18 <sup>th</sup> July 2023		<b>£85,686.62</b>
CASH BOOK		
Opening balance as at 1st April 2023	£50,910.60	
Add receipts (Precept £40,729, Sign refund £250.00, LCC MICE Grant £1,500, Interest £37.52, Rent £225.00)	£42,741.52	
		£93,652.12
Payments to date	£7,965.50	
Cash book closing balance as at 16 <sup>th</sup> June 2023		<b>£85,686.62</b>

#### Financial Update

The table below shows the Parish Councils expenditure to 18<sup>th</sup> July 2023 against the budget.

Budget Heading	2023-2024 Budget	2023 -2024 Current expenditure
Clerk Salary	11500	3383.29
Clerks'/Cllrs' Expenses.	100	19.98
Gen. Admin.	300	36.00
Audit	500	189.00
Subscriptions/Membership	850	726.59
Playground	1000	
Park Field	2000	739.00
Grants	5000	
Asset Maintenance	1000	
Village Hall	1500	354.07
IT	1000	37.00
Flower tubs	150	
Insurance	1300	1401.87
Grass Cutting	5000	

Remedial work in village	2000	
Coronation	133.81	
Public Rights of Way project	3000	
Information Board	500	250.00
WI FI	300	
General reserves	10000	
Earmarked reserves	15000	
<b>Total</b>		<b>£7,136.80</b>

Please note: The difference to the expenditure amount on the bank reconciliation is due to the VAT